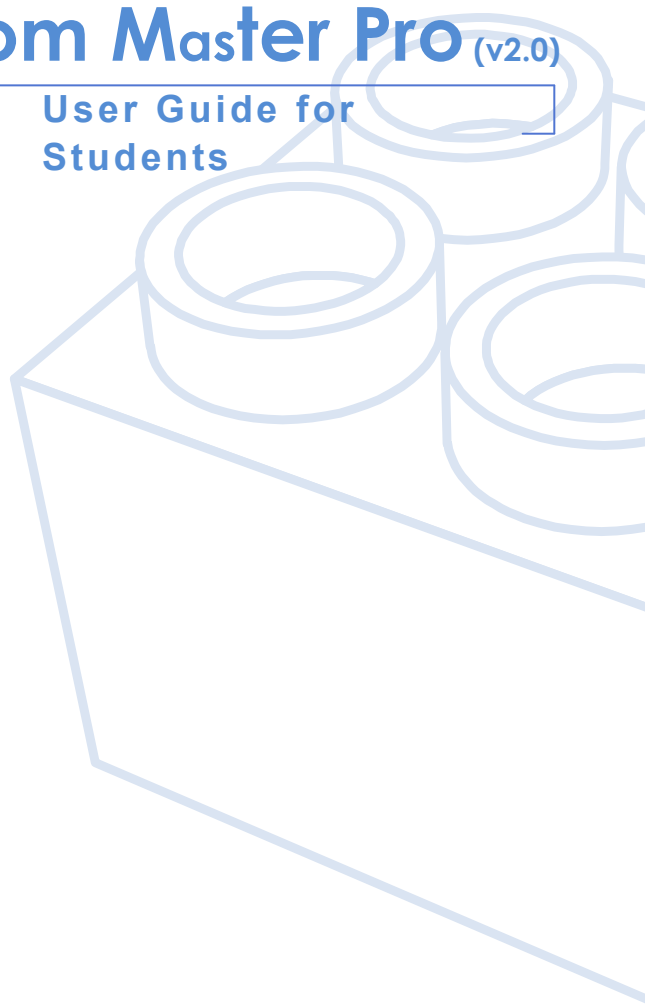




Wisdom Master Pro (v2.0)

User Guide for
Students





◆	e-Campus Homepage	4
◆	Log in to e-Campus	6
➤	Personal Area	6
	I. My Courses	6
	II. My Portal	12
	III. My Profile	16
	IV. My Assignments	18
	V. My Tests	19
	VI. My Learning.....	20
	VII. Calendar.....	21
	VIII. Notebook.....	27
	IX. Messages	32
➤	Public Zone	38
	I. News	38
	II. FAQ	40
	III. School Calendar	41
	IV. School Questionnaire	43
	V. Course Rankings	45
	VI. Comments	46
	VII. System Suggestions	49
	VIII. Chatroom	49
	IX. Chatroom Logs	54
➤	Enter a classroom	56
➤	Communication Center	59
	I. Announcements.....	59
	II. Enter Course	59
	III. Course Discussion	61
	IV. Online Discussion	63
	V. Topic Discussion	63
	VI. Group Discussion.....	64
➤	Assessment Center	68
	I. Assignments.....	68
	II. Tests	71



III. Questionnaires/Polls	74
➤ Information Center	78
I. Contact Info.....	78
II. Course Calendar.....	80
III. Course Intro	82
IV. Course Schedule	82
V. Instructor Profile	83
VI. Chatroom Logs	83
VII. Rankings	85
VIII. Grade Info	86

◆ e-Campus Homepage

Open your Internet browser and type in the URL of e-Campus. The e-Campus Homepage will display as shown below. This is the entrance of e-Campus where the students can log in and pursue their knowledge.

The following describes each section of the Homepage.


⌘ News

News is the area to display important announcements published by the e-Campus administrator. The Homepage displays the top 3 latest news. Click on the title to read the complete announcement.

⌘ New Course

New Course displays the top 5 latest courses in e-Campus and the profiles of the responsible instructors. Click on the course title to view the instructor's course introduction, grading standards, textbooks and other teaching materials to be used.

⌘ Log in to e-Campus

Enter your username and password, and click  to log in to e-Campus.

⌘ Account Application



Username and passwords are usually created by the e-Campus administrator. Some campuses allow students to apply online. In such case, click **Account Application** to enter the registration page.



When logging in for the first time, you will be required to fill out your personal information. Please fill out the fields with true information in order to stay connected with the e-Campus administrator and the instructors. Name, E-mail and Telephone are required fields; others are dependent upon the requirements of e-Campus.

◆ Log in to e-Campus

Enter your username and password to log in to e-Campus. After login, you will see two main menus - **Personal Area** and **Public Zone**. The default page will display the first sub-menu of the first main menu, which is **My Courses** under **Personal Area**. If you have enrolled a course, the page will display **Enrolled Courses**. Click on the course title to enter the classroom. If you have not yet enrolled a course, the page will display **All Courses** for you to choose from.

➤ Personal Area

I. My Courses

My Courses menu lists all courses in e-Campus and the courses that the student has enrolled. Click a course on **Enrolled Courses** tab to enter the classroom, or view all courses on **All Courses** tab. You can also add your favorite courses to **My Favorites** tab in order to gain quick access in the future.

The screenshot shows the 'My Courses' section of the e-Learning interface. The 'Enrolled Courses' tab is selected and highlighted with a red box. Below the tabs, a message states: 'The following are your enrolled courses. Click course titles to enter classroom.' A table lists the enrolled courses with columns for Course Title, Course Begin, Course End, Announcements, Undone Assignment(s), and Undone Tests.

Course Title	Course Begin	Course End	Announcements	Undone Assignment(s)	Undone Tests
Information Technology and M	2008-01-01	2008-10-31	2	1	0
accounting	2007-07-01	2008-12-31	5	2	3

The screenshot shows the 'My Courses' section of the e-Learning interface. The 'Favorites' tab is selected and highlighted with a red box. Below the tabs, a message states: 'room.' A table lists the favorite courses with columns for Undone Assignment(s), Undone Tests, Undone Questionnaire(s), Learning Progress, Access Level, and Favorites.

Undone Assignment(s)	Undone Tests	Undone Questionnaire(s)	Learning Progress	Access Level	Favorites
1	0	1	(0%)	Enrolled student	★
2	3	2	(0%)	Enrolled student	★

The followings describe the three tabs under **My Courses**:

⌘ Enrolled Courses:

Enrolled Courses tab lists the courses that a student has enrolled. Click the

course title to enter the classroom. The left pane displays the course groups of the enrolled courses. By default, the page displays all the courses you've enrolled. Click on a group name in the left pane to display the enrolled courses under this particular group only. The number in the **Announcements** field shows the number of articles added in the discussion forum since your last visit. The numbers in the **Undone Assignment(s)**, **Undone Tests** and **Undone Questionnaire(s)** fields show the numbers of assignments, tests and questionnaires to be completed. The **Learning Progress** bar shows the progress of your learning. For those courses you access frequently, click the asterisks ★ at the very right the course titles to add them to **My Favorites** tab.

⌘ All Courses:

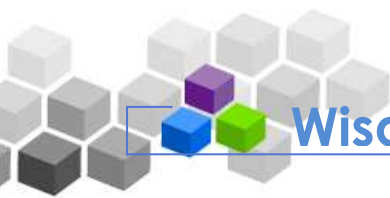
All Courses tab lists all courses offered in e-Campus. Click on a group name in the left pane to display the courses under this particular group only. You can view the information of the courses such as registration period, course period, instructor, etc. Each course has its deadline for enrollment and auditing. Click **Auditing allowed** to become an Auditor and you will be able to enter the classroom.

The screenshot shows the 'All courses' tab in the e-Learning system. The interface includes a search bar with the text 'Enter keywords in course' and a 'Search' button. Below the search bar is a table of courses. The table has columns for 'Course Title', 'Registration Period', 'Course Period', 'Instructor', 'Auditing', and 'Registration'. The first row shows 'Information Technology and' with 'Auditing allowed' highlighted in a red box. The second row shows 'accounting' with 'Auditing not allowed'.

Course Title	Registration Period	Course Period	Instructor	Auditing	Registration
Information Technology and	FromNow ToUnlimited	From2008-01-01 To2008-07-21		Auditing allowed	Open
accounting	FromNow ToUnlimited	From2007-07-01 To2008-12-31		Auditing not allowed	Open

► Tip: To search for a course

First, enter the related information such as **Course Title**, **Instructor**, **Registration Date** and **Study Date**. For example, enter "Technology" in the **Course Title** field and click . The course(s) matching the searching criteria will display.



My Favorites Enrolled Courses All courses

Develop inside

Course Title

Instructor

Registration Date (From) Registration Date (To)

Study date (From) Study date (To)

Page: 1

<input type="checkbox"/>	Course Title	Registration Period	Course Period	Instructor	Auditing	Registration
<input type="checkbox"/>	Information Technology and	FromNow ToUnlimited	From2008-01-01 To2008-10-31		Auditing allowed	Open

Page: 1

► Tip: To enroll

If you find any course in the **All Courses** list that you would like to enroll, follow these steps:

1. Select the check box next to course title to be enrolled and click .

My Favorites Enrolled Courses All courses

Develop inside

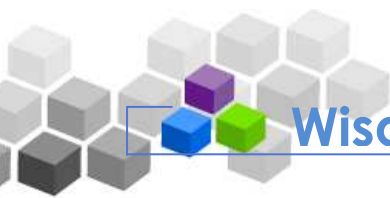
Course Title

Page: 1

<input checked="" type="checkbox"/>	Course Title	Registration Period	Course Period	Instructor	Audit
<input checked="" type="checkbox"/>	Information Technology and	FromNow ToUnlimited	From2008-01-01 To2008-10-31		Auditing all
<input checked="" type="checkbox"/>	accounting	FromNow ToUnlimited	From2007-07-01 To2008-12-31		Auditing no

Page: 1

2. When the "Add to Wish List Successful" dialog box appears, click .



- The results of your enrollment will display. In the **Result** field, "This course has been added" means you have successfully enrolled the course. Click **Back to My Courses** and click on the course title to enter the classroom. In the **Result** field, "Selected courses still being reviewed" means you need approval to enroll the course. The system will notify the reviewer automatically by sending an e-mail request for approval. You will be notified of the result via an e-mail.

During the review period, you can click **Show Elective Result** to drop the course. However, if your enrollment has been approved, you can not drop the course online. Instead, you need to contact the instructors or the administration personnel for assistance.

Result List				
The following are your course application results.				
<input type="button" value="Select All"/> Page: 1 <input type="button" value="First"/> <input type="button" value="Previous"/> <input type="button" value="Next"/> <input type="button" value="Last"/> <input type="button" value="Back to My Courses"/> <input type="button" value="Delete selected result(s)"/>				
<input type="checkbox"/>	Course Title	Registration Period	Course Period	Result
<input type="checkbox"/>	Information Technology and Management	FromNow ToUnlimited	From2008-01-01 To2008-10-31	Selected courses still being reviewed. <input type="button" value="drop the election"/>
<input type="checkbox"/>	accounting	FromNow ToUnlimited	From2007-07-01 To2008-12-31	This course doesn't need to be reviewed.This course has been added.
<input type="button" value="Select All"/> Page: 1 <input type="button" value="First"/> <input type="button" value="Previous"/> <input type="button" value="Next"/> <input type="button" value="Last"/> <input type="button" value="Back to My Courses"/> <input type="button" value="Delete selected result(s)"/>				

⌘ My Favorites:

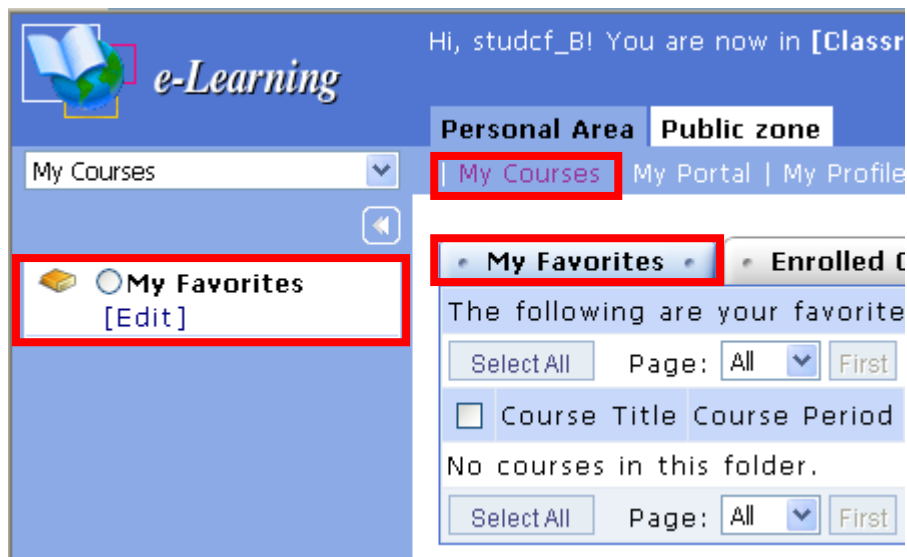
You can add the courses you access frequently to **My Favorites** tab.

▶ Tip: To edit My Favorites

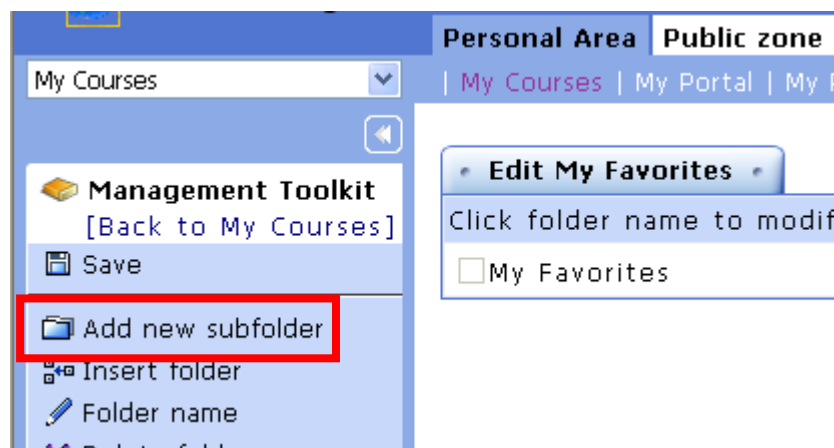
You can create new folders and organize your courses by categories in **My Favorites** tab.

Example: To create a new folder named "information".

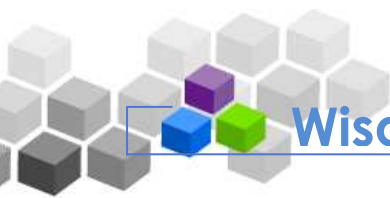
- Click **Edit** in the left pane.



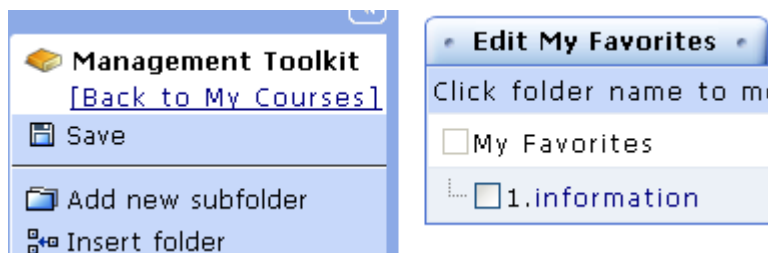
2. Click **Add new subfolder** under Management Toolkit in the left pane. A new folder named "undefined" will be created.



3. Click on the folder and rename it to "information".



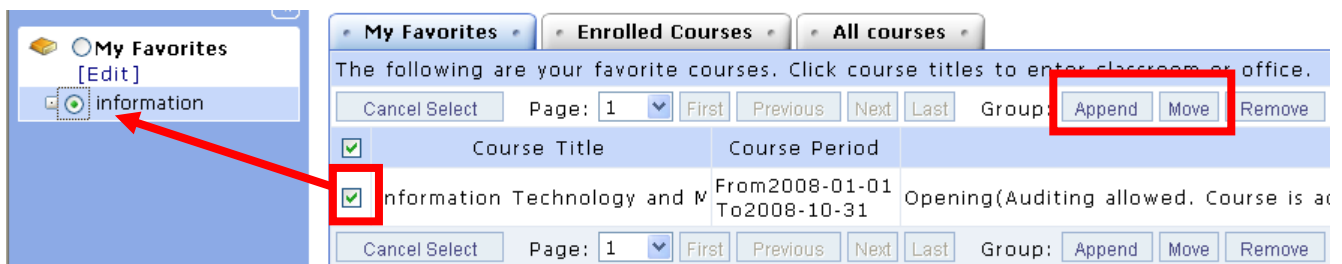
4. Click **OK** to save the new name.
5. The new folder has been renamed to "information".
Make sure you click **Save** under Management Toolkit in the left pane to save any changes.



► **Tip: To organize the courses in My Favorites**

1. Select the check box next to the courses to be moved (e.g. Information Technology and Management). Click on the bullet next to the destination folder under the

Management Toolkit in the left pane, and then click **Append** or **Move**.





Append : To **copy** the selected courses to the selected folder.

The same course can exist in different folders.

Move : To **move** the selected courses to the selected folder.

The course will no longer exist in its original directory.

2. Click to open the "information" folder and the course "Information Technology and Management" will display.

Course Title	Course Period
Information Technology and Management	From 2008-01-01 To 2008-10-31

II. My Portal

My Portal includes all information related to your learning, providing an overview of your study. You can customize a learning center with personal style by rearranging the order and layout of the windows, or close any unwanted windows.

▶ Dora Huang, you have visited this site 2 times.
▶ From: 192.168.10.212

▶ Last login: 2008-07-21 19:28:19
▶ Total login time: 00:39:58

You can adjust the column size by dragging on each column to best fit your needs.

The followings describe the windows on this page:

⌘ **Undone Reminder**

Among the courses you take, if there are undone assignments, undone tests, unread messages and posts, the corresponding icon will light on to remind you. Click on the icon to go to the undone list of courses and finish the corresponding jobs.

⌘ **My Classroom**

It lists the courses that you have enrolled. Click on the course title to enter the classroom.

⌘ **Personal Calendar**

The date with an event will display in a pink color box. Move the mouse over a color box to show the titles of the events. For details of the events, go to the **Calendar** under **Personal Area**.

⌘ **School Calendar**

It contains the events published by the school. The functions are similar to **Personal Calendar**. For details of the events, go to the **Calendar** under **Public Zone**.

⌘ **Message Center**


Message Center lists the unread messages the instructors or students sent to you. The read messages will not be displayed on this page.

⌘ **News**

This is the area where important announcements will be published. The window displays the top 3 latest news. Click **more>** at the lower-right corner for previous messages.

⌘ **FAQ**

The e-Campus administrator posts the FAQs that many students have experienced while using the e-Learning system. Click **more>** at the lower-right corner for more FAQs.

The  icon is located at the upper-right corner of the window. Click to close the window. If you wish to restore the window that has been closed, go to **Personal Area --> My Profile** and change the settings.

⌘ School : ?P | Course : ?P

It displays the list of students who are currently online. You can send messages or invite other students to have a conversation in a chatroom. The screen and operations are described as follows.

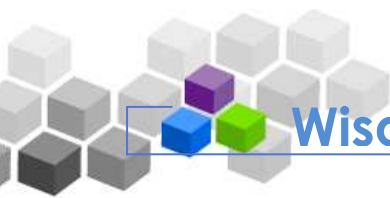
The screenshot shows the 'Online User List' window. It features a header with a title bar and a help icon. Below the header, there is a 'Location' dropdown menu (1) and a 'Status Setting' button (6). The main area contains a table with columns for 'Username', 'Name', 'Existence', 'Behavior', 'IM', 'Chat', and 'ip address'. The table lists four students: studcf_A (Fanny Lin), studcf_B (Jack Gao), studcf_C (David Chen), and studcf_D (CoCo Lee). Each student row has a checkbox, a 'Send Message' button (3), and an 'Invite' button. Navigation buttons like 'Send to Many', 'Chat Room', 'First', 'Previous', 'Next', 'Last', 'Page 1', and 'History' are present above and below the table (4, 5, 7). A 'Close' button is located at the bottom right.

1. Location: (0) Public Area ▾ :

Select from the drop-down list to display the students in a specific course or all students online.

2. : Click to send a message to the student next to this icon. A new window will display as shown below.

The 'Send Message' dialog box has a title bar and a text area for the message. The text area contains the message: 'helloI am Fanny , How do you do ?'. The 'To:' field is populated with 'studcf_A (Fanny Lin)'. At the bottom, there are 'Send' and 'Cancel' buttons.



3. **Invite** : Invite the student to talk in a chatroom. A new window will display as shown below. If the student accepts the invitation, a chatroom window will open for both parties to talk online.



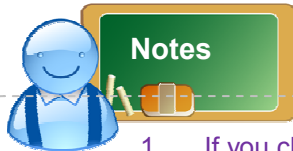
4. **Send to Many** : Select the check box next to the student to receive a message and then click **Send to Many** to send the same message to different students.
5. **Chat Room** : Select the check box next to the student to be invited to and then click **Chat Room** to invite many students at once.
6. **Status Setting** : The **Message Sending Settings** window allows you to set whether to receive messages, accept chat invitations or show your online status. The default settings are **Yes**. If you don't wish to show your name on the online list, or if you don't want to receive messages from others, change your settings on this page.





7. **History** : You can view the received/sent messages and reply to messages directly.

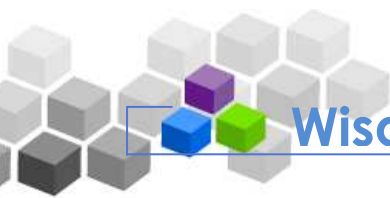
Received Messages Sent Messages All Messages			
Return to User List			
Sender	Sent Time	Content	Reply
studcf_A (Fanny Lin)	2008-07-21 20:50:51	Hello	Reply



1. If you choose not to receive messages, accept chat invitations or show your online status in the **Status Setting**, you won't be able to receive messages from other students.
2. The messages kept in **History** will be cleared after you log out.
3. The number in the **Existence** field shows the number of duplicate logins a student has at the current moment.

III. My Profile

There are three tabs under this menu: **Personal Settings**, **Signature** and **My Portal**.



The screenshot shows the 'Personal Area' and 'Public zone' tabs. Below them is a navigation bar with 'My Courses' and links to 'My Courses', 'My Portal', 'My Profile', and 'My Assignments'. A red box highlights three tabs: 'Personal Settings', 'Signature', and 'My Portal'. Below the tabs, the page title is 'Dora huang(studcf_B) > Personal Settings'. A table lists various settings:

Item	Hidden	Content	
Username	<input type="checkbox"/>	studcf_B	
Account Period		FromNow ToUnlimited	Account p
Password		<input type="text"/>	Leave bla
Confirm		<input type="text"/>	To chang
Last name		huang	
First name		Dora	

The followings describe the three tabs under **My Profile**:

⌘ Personal Settings

When logging in for the first time, the system will require you to fill out your personal information. You can modify your personal information under this tab.

After modification, click to apply the changes.

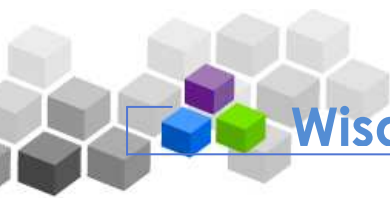
Language	<input type="text" value="English"/>	
Backup Messages	<input checked="" type="radio"/> No <input type="radio"/> Yes	If you click Yes, system will save your sent messages in Message Center.
Theme	<input type="text" value="default"/>	

⌘ Signature

You can create different signature files on this page and choose to attach one when sending or posting a message.

► Tip: To create a signature file

1. Enter the title and the content, and then click . You can create different signature files at the same time and choose to attach one when sending or posting a message.



1	Title	First
	Body	===== i-learning ===== SunNet Dora Huang TEL:07-2261258 FAX:07-2268980
	Format	<input checked="" type="radio"/> Text <input type="radio"/> Html
2	Title	Second
	Body	The knowledge is does not have the price. SunNet Dora Huang TEL:07-2261258 FAX:07-2268980
	Format	<input checked="" type="radio"/> Text <input type="radio"/> Html

- You can choose to display your signature file in Text-only or HTML format. If you choose to display in HTML format, you can add HTML syntax to the contents such as <h1>,
, etc.

⌘ My Portal

You can choose to show/hide the windows in **My Portal** under **Personal Area**.

▶ Tip: To show/hide the windows

Select the check box next to the module to be displayed. Click to apply the changes.

Personal Setup		Signature		My Portal	
Please select the modules you want to enable.					
Show modules	<input checked="" type="checkbox"/>	My Classroom			
	<input type="checkbox"/>	Personal Calendar			
	<input checked="" type="checkbox"/>	Course Calendar(Course Calendar can be viewed after			
	<input checked="" type="checkbox"/>	School Calendar			
	<input checked="" type="checkbox"/>	Message Center			
	<input checked="" type="checkbox"/>	News			
	<input checked="" type="checkbox"/>	FAQ			
				<input type="button" value="Save"/>	<input type="button" value="Reset"/>

IV. My Assignments

My Assignments lists the number of **Total Assignments** and **Undone Assignments** for each course. If there are undone assignments, you can submit assignments on this page.

Hi, studcf_B! You are now in [Classroom]. School:4

Communication Center Assessment Center Information Center Personal Area Pub

accounting | My Courses | My Portal | My Profile | My Assignments | My Tests | My Learning | Calendar |

My Assignment				
Course ID	Course Title	Total Assignments	Undone Assignments	Submit assignment
10000011	accounting	2	2	Go

► **Tip: To submit assignments**

1. Click at the right end of a course title to enter the **Assignments** menu under the **Assessment Center**.

My Assignment				
Course ID	Course Title	Total Assignments	Undone Assignments	Submit assignment
10000011	accounting	2	2	Go

2. Click **Do Assignment** to continue.

Hi, studcf_B! You are now in [Classroom]. School:2 P | Course:2 P | Logout

Communication Center Assessment Center Information Center Personal Area Pub

accounting | Assignments | Tests | Questionnaires/Polls PM 09:13

Type	Weight	Title	Period	Attempts status	Action	Open for Review
Personal	0%	1-1 work	FromNow ToAny Time		Do assignment	Will not be published
Personal	0%	1-2 work	FromNow ToAny Time		Do assignment	Will not be published

V. My Tests

My Tests lists the number of **Total Tests** and **Undone Tests** for each course. If there are undone texts, you can take tests on this page.

Hi, studcf_A! You are now in [Classroom]. School: [School Name]

Personal Area **Public zone**

My Courses | My Courses | My Portal | My Profile | My Assignments | **My Tests** | My Learning | Calendar | [More]

Course ID	Course Title	Total Tests	Undone Tests	Take test
10000011	accounting	1	1	<input type="button" value="Go"/>
10000012	Chinese language	2	1	<input type="button" value="Go"/>

► **Tip: To take tests**

1. Click at the right end of a course title to enter the **Tests** menu under the **Assessment Center**.

Course ID	Course Title	Total Tests	Undone Tests	Take test
10000011	accounting	1	1	<input type="button" value="Go"/>
10000012	Chinese language	2	1	<input type="button" value="Go"/>

2. Click **Take Test** to continue.

Hi, studcf_A! You are now in [Classroom]. School: 4 P | Co


Communication Center **Assessment Center** **Information Center** **Personal Area** **Pub**

accounting | Assignments | **Tests** | Questionnaires/Polls

Purpose	Weight	Title	Period	Attempts	Start	Continue Test	Answers
Practice	10%	First examination	From 2008-07-01 14:04 To 2008-07-23 14:04	0	<input type="button" value="Take Test"/>		Scores published after submission

VI. My Learning

My Learning displays the statistics of your learning, including **Last Entry**, **Course Attendance**, **Tally of Posts**, **Discussion Participation** and **Total Study Time**. These statistics are helpful for you to evaluate your study.


HI, studcf_BI You are now in [Classroom].
School:4 P | Cou

[Communication Center](#) | [Assessment Center](#) | [Information Center](#) | [Personal Area](#) | [Pub](#)

accounting | [My Courses](#) | [My Portal](#) | [My Profile](#) | [My Assignments](#) | [My Tests](#) | [My Learning](#) | [Calendar](#)

▶Dora huang,you have visited this site 6 times.
 ▶From: 192.168.10.212

▶Last login: 2008-07-22 13:33:14
 ▶Total login time: 01:56:35

Study Stats

Course Title	Last Entry	Course Attendance	Tally of Posts	Discussion Participation	Total Study Time
accounting	2008-07-22 14:37:33	4	1	0	00:05:42
Information Technology and Management	2008-07-22 14:25:46	1	0	0	0
Chinese language		0	0	0	0

► **Tip: To sort by the title**

Click on the name of the title to sort by the specific title. By sorting the statistics, it is easy to tell the courses you have great interest in from the courses you have less interest in.

Study Stats

Course Title	Last Entry	Course Attendance	Tally of Posts	Discussion Participation	Total Study Time
accounting	2008-07-22 14:37:33	4	1	0	00:05:42
Information Technology and Management	2008-07-22 14:25:46	1	0	0	0
Chinese language		0	0	0	0

VII. Calendar

You can write events in **Calendar**. In addition to where and when, you can choose to receive an alert when you log in or the events from the instructors and the e-Campus administrator by clicking the **Advanced** button.



Hi, studcf_B! You are now in [Classroom].

e-Learning

Communication Center | **Assessment Center** | **Information Center** | **Personal Area**

accounting | My Courses | My Portal | My Profile | My Assignments | My Tests | My Learning | **Calendar**

Calendar (Month)

Dominical Year: 2008 / 7 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Personal Course School

Events

2008/7/22 Add Advanced

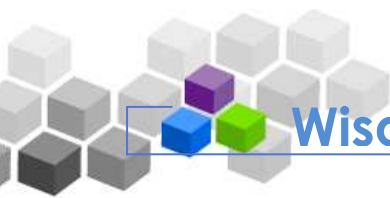
ID	Type	Time	Subject	Edit
<input type="checkbox"/>	Dock Layer			Add Advanced

Click **Dock Layer** to overlap **Events** tab with **Calendar** tab, leaving more space for event editing fields. Uncheck **Dock Layer** to cancel the overlapping.

► **Tip: To add an event in Calendar**

Example: To add a weekly meeting from 10 am to 11:30 am, on June, 25.

1. Select the year and month first and then click on the date to add an event (e.g. June 25, 2008).



Calendar (Month)

Dominical Year: 2008 / 6 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

No events today.

Personal Course School

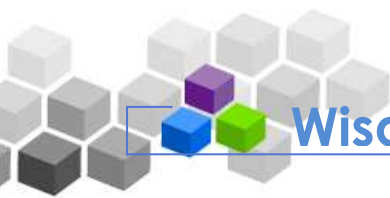
- The events of the day will display on the right pane. Click **Add** to continue.

Events

2008/6/25 **Add** **Advanced**

ID	Type	Time	Subject	Edit
<input type="checkbox"/>	Dock Layer			Add Advanced

- The **Add Events** window will display as shown below.



Add Events

2008/6/25
Add

Time From : To :

Frequency:
 Single event
 Periodic event
Occur in once a day , until 2008 / 7 / 22

Subject

Content

HTML

Alert Type Show alert messages when I login.
 Send me Email alerts prior to event time.

Alter Time

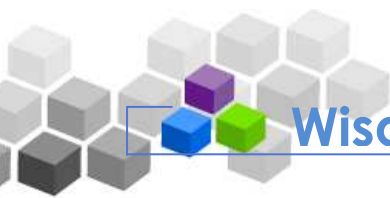
4. Select the duration of the event (e.g. 10 am to 11:30 am) and then select whether it is a **Single event** of **Periodic event**.

Add Events

2008/6/25
Add

Time From 10 : 0 To 11 : 30

Frequency:
 Single event
 Periodic event
Occur in once a day , until 2009 / 6 / 25



Definition

Periodic event:

A periodic event is a recurrence event which holds everyday, every week or every month. For example, if you have a meeting every Wednesday, or every 8th day of each month, select **Periodic event** and the **Calendar** will add the event cycle according to your settings automatically.

5. Enter the **Subject** and **Content**.

Subject	Today opens early meets
Content	<div style="border: 1px solid gray; padding: 5px;"> Today opens early meets . Do not forget </div> <input type="checkbox"/> HTML

6. Select to show an alert when you log in or send an alert by e-mail, and set the **Alert Time** (days prior to events). Click to continue.

Alert Type	<input checked="" type="checkbox"/> Show alert messages when I login. <input type="checkbox"/> Send me Email alerts prior to event time.
Alert Time	<input type="text" value="2"/> day(s) prior to events.
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

7. When the "Addition Successful" dialog box appears, click .

8. The new event is created as show below. A blue flag will display on the date with event(s). You can view the details in the right pane and choose edit or delete the events.

Calendar (Month)

Dominical Year: 2008 / 6 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Personal Course School

Events

2008/6/25 Add Advanced

ID	Type	Time	Subject	Edit
1		From10:00:00 To11:30:00	Today opens early meets	Edit Delete

Content Today opens early meets. Do not forget

Dock Layer Add Advanced



The colors of flags represent the different sources of the events: blue for **Personal Calendar**, green for **Course Calendar** and purple for **School Calendar**. By default, the student platform will display **Course Calendar** and **School Calendar**. If you do not wish to receive them, use **Advanced** settings described below to change the settings.

► **Tip: Advanced settings**

In the **Advanced** window, you can select to show/hide **Course Calendar** and **School Calendar**, and select to be alerted every time you log in or only the first time of the day you log in.

1. Click **Advanced**.

Events

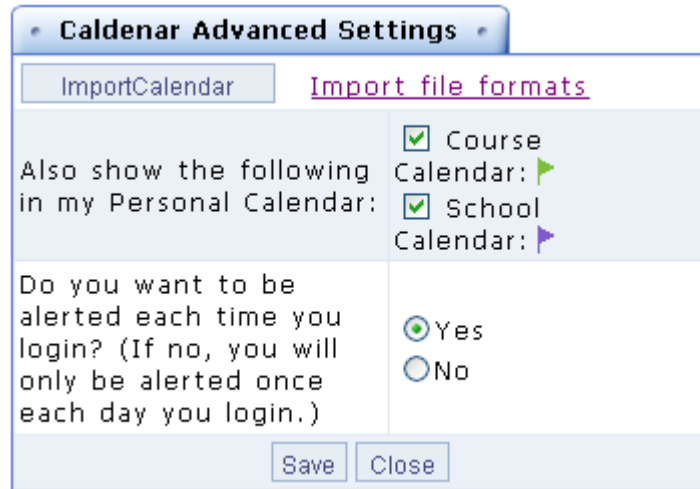
2008/7/22 Add **Advanced**

ID	Type	Time	Subject	Edit

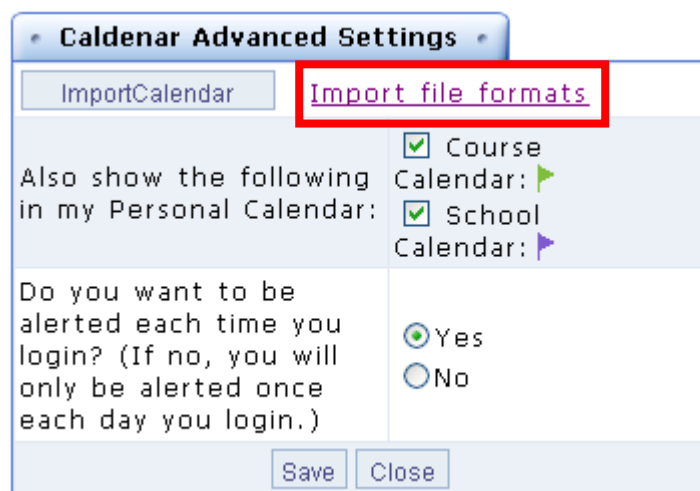
Dock Layer Add Advanced



- A new window displays as shown below.

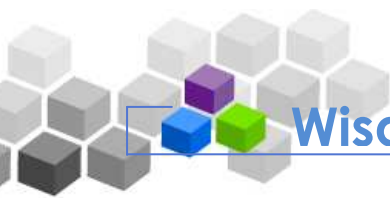


- If you do not wish to receive **Course Calendar** or **School Calendar**, clear the check box next to it.
- Select to be alerted every time you log in or only the first time of the day you log in.
- Click **Save** to apply the settings.
- If you want to import a **Calendar**, please refer to **Import file formats** for more information.



VIII. Notebook

You can use **Notebook** to take notes online while attending a class.



Hi, studcf_A! You are now in [Classroom]. School:3 P | Course:1 P | Logout

Personal Area **Public zone**

My Courses

Notebook Directory
[Folder Management]

Trash

Notebook

Position:My Notebook

Search subject: Search

Select All Page No.: 1 First Previous Next Last Write Notes Delete Notes Move Notes

<input type="checkbox"/> No.	Subject	Priority	Time	Attachment
<input type="checkbox"/> 1	MEMO	Normal	2008-07-22 16:41:41	

Select All Page No.: 1 First Previous Next Last Write Notes Delete Notes Move Notes

► Tip: To take a note

1. Click .

Notebook

Position:My Notebook

Search subject: Search

Select All Page No.: 1 First Previous Next Last **Write Notes** Delete Notes Move Notes

<input type="checkbox"/> No.	Subject	Priority	Time	Attachment
<input type="checkbox"/> 1	MEMO	Normal	2008-07-22 16:41:41	

Select All Page No.: 1 First Previous Next Last Write Notes Delete Notes Move Notes

2. Enter the **Subject** and the **Content**.



New Notebook

Author: studcf_A (Fanny Lin)

Priority:

Subject: No more than 200 Roman letters.

Content:

Size **B** *I* U ABC x_2 x^2 |

早安 Morning greetings|

Attachment: Each file cannot exceed 64M , No more than 64M in total.

3. Click and select a file to be attached (if any).

Attachment:

4. If you wish to attach more than one file, click to add an attachment field. You can add as many as 10 attachment fields for each note.

5. Click to save this note.

6. A "Successful" message will display.

Edit Result

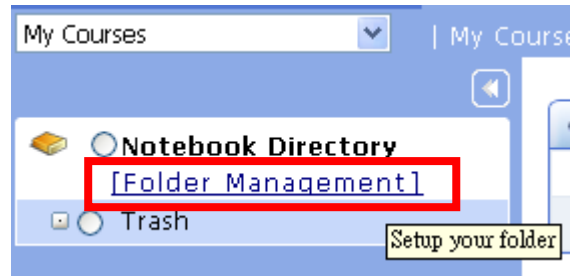
Successful!



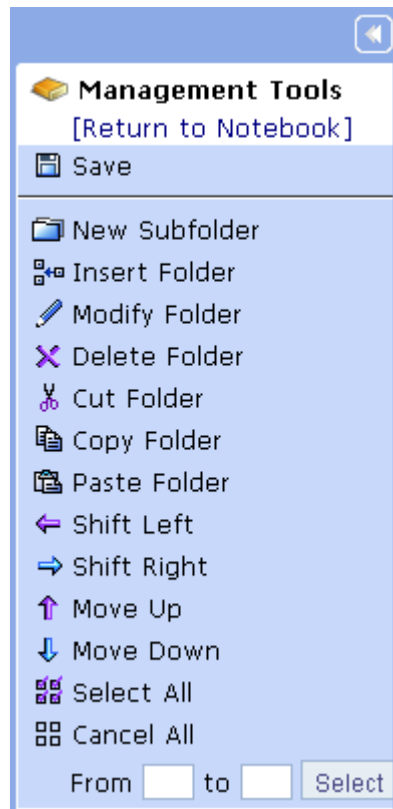
- ▶ Tip: To edit the notebook directory

Example: To create a new directory named "Chinese language".

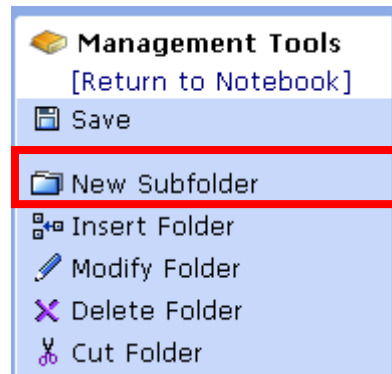
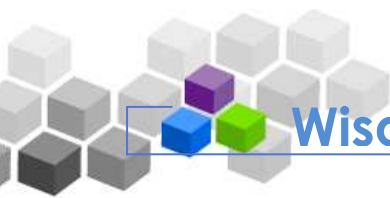
1. Click **Folder Management** in the left pane.



2. The **Management Toolkit** in the left pane will display.



3. Click **New Subfolder**.



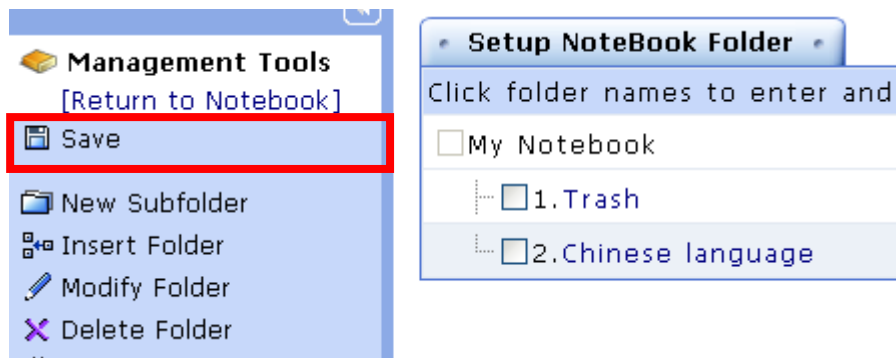
- A "Setup folder name" dialog box will appear. Enter "Chinese language" in the field and then click .



- The "Chinese language" directory is created successfully.



- Click to save the directories created.



7. A "Successfully saved" dialog box will appear. Click  to close it.



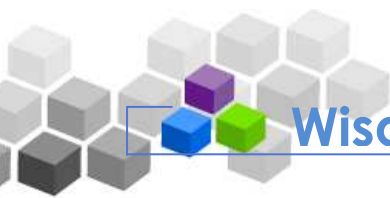
8. You can create several directories and organize your notes by categories for easy access. The procedure of organizing notes is the same as organizing **My Favorites** as described in **I. My Courses**.


IX. Messages


It provides a web mail interface for teachers and students to send and receive messages to and from one another.



- **Tip: To send a message**



1. Click .



Message Center

Position:Inbox

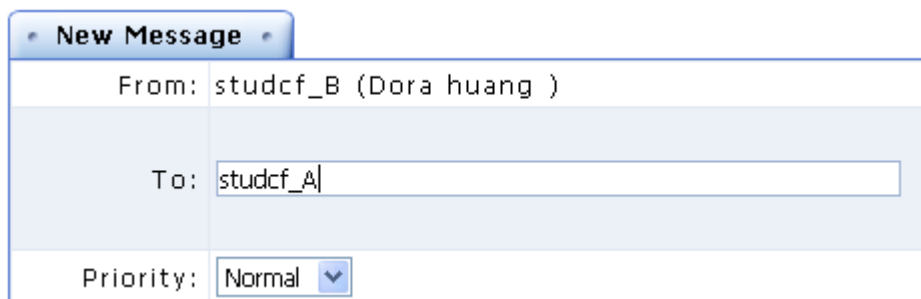
Search subject:

Page No.: 0

<input type="checkbox"/>	No.	Subject	Priority	Sender	Sent time	Re
There is currently no data.						

Page No.: 0

2. Enter the recipient(s) and choose the priority. You can enter a teacher or student's username to send an internal message, or an e-mail address to send an e-mail.

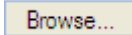


New Message

From: studcf_B (Dora huang)

To:

Priority:

3. Enter the subject and the content. If you want to attach a file, click  to select the file to be attached.



Subject:

Content:

Test matters needing attention:

Cannot cut the Windows

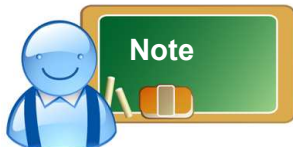
Signature:

Attachment:

4. If you have created signature files under **My Profile**, you can choose to use one in your message. Click to send the message.

5. A result screen will display as shown below.

Sent Result		
No.	Receiver	Result
1	studcf_A	Sent



The size limit of each attachment is 2MB.



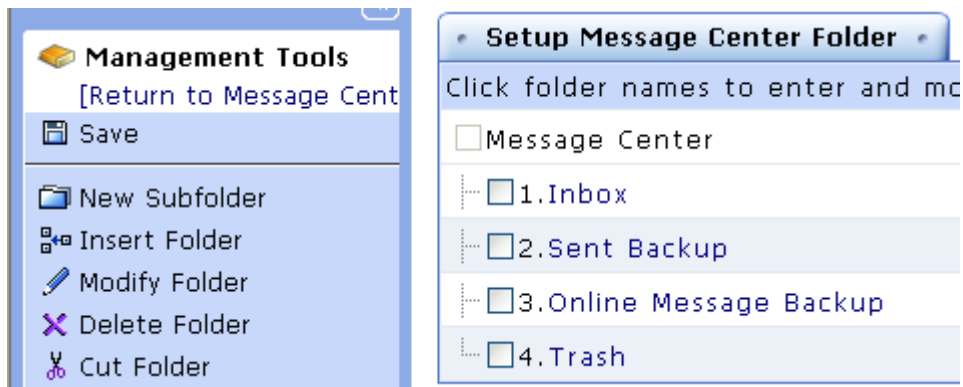
► **Tip: To manage your folder**

Example: To create a new folder named "Schoolmate's letters".

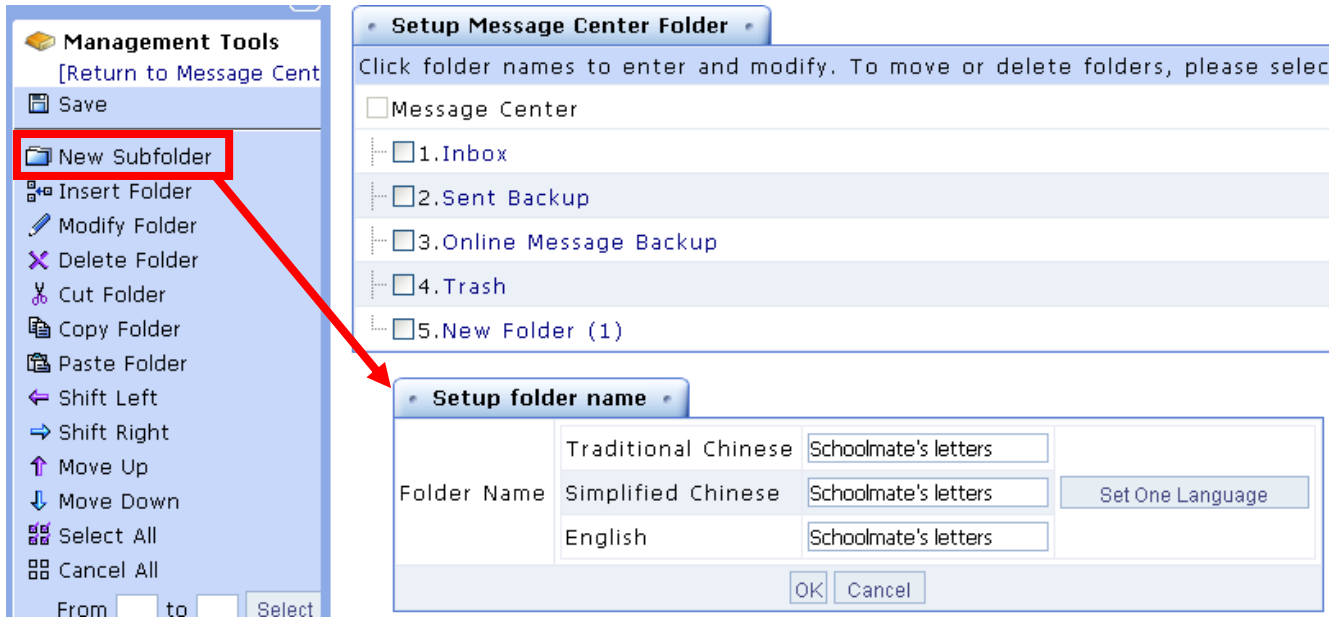
1. Click **Folder Management** in the left pane.



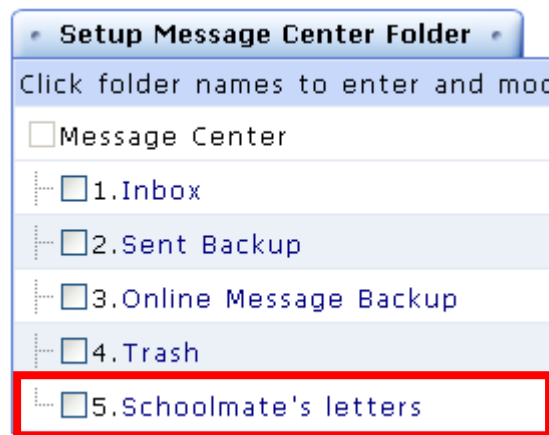
2. The **Management Toolkit** will display.



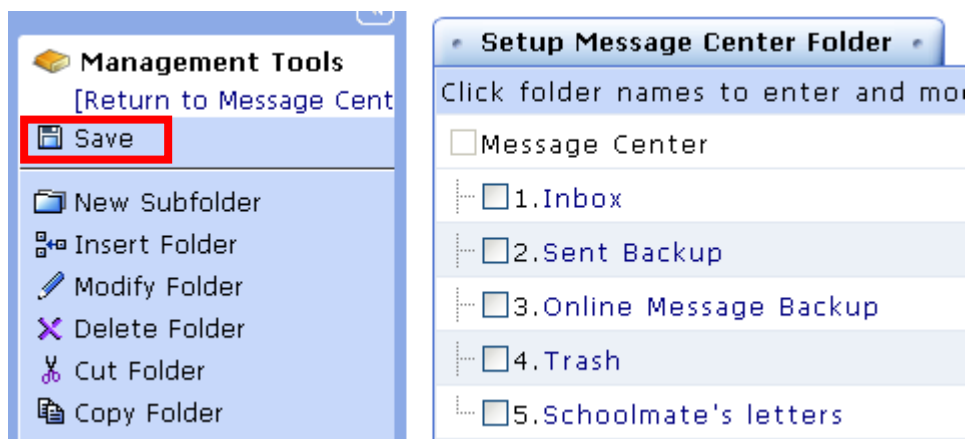
3. Click **New Subfolder**, enter the name of the new folder (e.g. Schoolmate's letters) and then click **OK**.



4. The new folder is created successfully.



5. Click  Save to save the changes.



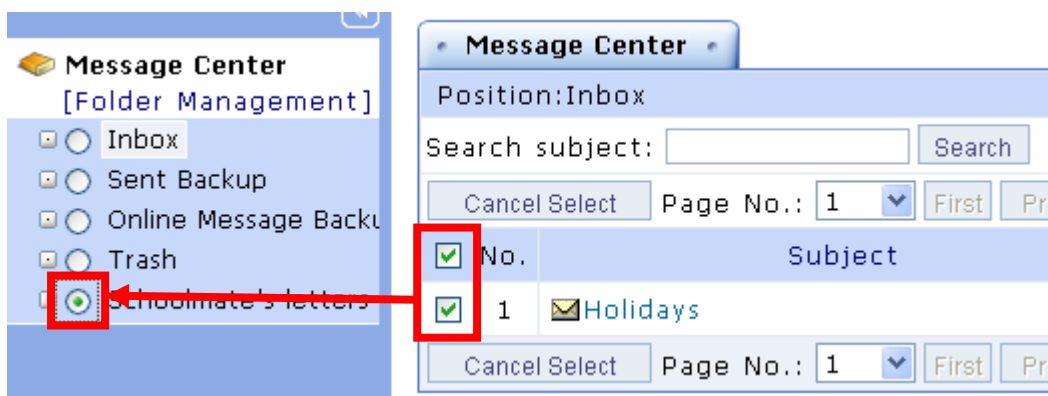


6. A "Successfully saved" dialog box will appear. Click to close it.

► **Tip: To organize your messages**

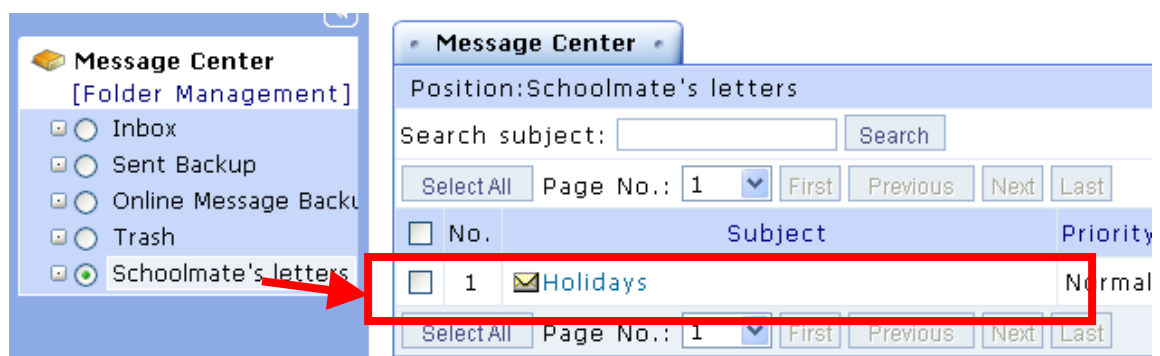
Example: To move a message (e.g. "Holidays") to a designated folder (e.g. "Schoolmate's letters").

1. Select the check box next to the message to be moved (e.g. "Holidays"). In the right pane, click the bullet next to the destination folder (e.g. "Schoolmate's letters").



2. Click .

3. Click on the destination folder and you will see the message has been moved to this folder.





Public Zone

I. News

News is the area to display important announcements published by the e-Campus administrator. It is also the first page that the students see after entering the **Public Zone**. The top 3 latest news on this page will also be displayed in the e-Campus Homepage. You can read and search for a valid article (the valid date is set by the administrator) on this page but you will not be able to post or reply to an article.

Hi, studcf_AI! You are now in [Classroom].

Personal Area **Public zone**

My Courses | News | FAQ | School Calendar | School Questionnaire | Course Rankings | Le

News Essential

Wisdom Master Pro > News

Subject: News

Search: Title contains Keyword OK Cancel

Page No. 1 default posts per page Threaded First Previous Next Last Post From

Post #	Title	Author	Time Posted
1	Chien-Ming Wang Dances for Dollars	sunnet (SunNet Service Center)	2008-07-21 15:19:32
2	Starts to put the spring vacation	sunnet (SunNet Service Center)	2008-07-22 19:03:47
3	Lieberman shows flash of past in Shock loss NEW	sunnet (SunNet Service Center)	2008-07-25 18:07:04

Page No. 1 default posts per page Threaded First Previous Next Last Post From

Tip: To read news

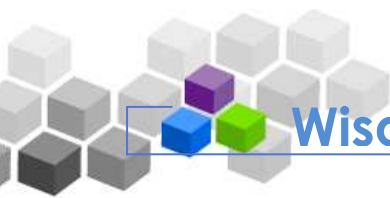
- Click on the title to read the news directly. Or select to search by **Title**, **Author**, or **Body** in the **Search** field. Enter a keyword (e.g. computers) and click to start searching.

Wisdom Master Pro > News

Subject: News

Search: Body contains computers OK Cancel

- If you find the article you need in the search result, click on the title to read the contents.



Wisdom Master Pro > News Export ALL

Subject: News

Search: contains

Page No. posts per page From

Post #	Title	Author	Time Posted ▲
1	Chien-Ming Wang Dances for Dollars	sunnet (SunNet Service Center)	2008-07-21 15:19:32

Page No. posts per page From

3. While reading, you can use to send the article to other people or

to save a copy of the article.

Post Content

Board Name : News

Post #/Total 1 / 3

Author sunnet (SunNet Service Center)

Posted on 2008-07-21 15:19:32

Subject Chien-Ming Wang Dances for Dollars

Start time : Not limited

End time : Not limited

That's [Chien-Ming Wang](#) pitching for Acer computers, which apparently are super futuristic and have the ability to levitate. Unless you're a Yankees fan or happen to speak Taiwanese, I doubt this little nugget of flash video will do much for you, but I got a chuckle at the end when Wang inexplicably starts dancing at the end -- it's nice to see [he hasn't lost his rhythm](#).

► **Tip: To subscribe news**

1. Click **Subscribe** on the upper right of the **News** tab.

News **Essential**

Wisdom Master Pro > News Export ALL

Subject: News

Search: contains

Page No. posts per page From To all ...

Post #	Title	Author	Time Posted ▲	Hits	Rating/Raters
1	Chien-Ming Wang Dances for Dollars	sunnet (SunNet Service Center)	2008-07-21 15:19:32	15	/
2	Starts to put the spring vacation	sunnet (SunNet Service Center)	2008-07-22 19:03:47	7	/
3	Lieberman shows flash of past in Shock loss NEW	sunnet (SunNet Service Center)	2008-07-25 18:07:04	8	/

Page No. posts per page From To all ...

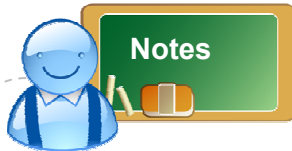


2. A "Successful Subscribe" message will display to confirm your subscription. From now on, all news will be forwarded to your e-mail address. (Please make sure your e-mail address is set correctly in **My Profile**.)



3. If you wish to cancel the subscription, click **Unsubscribe** on the upper right of the **News** tab.

Post #	Title	Author	Time Posted	Hits	Rating/Raters
1	Chien-Ming Wang Dances for Dollars	sunnet (SunNet Service Center)	2008-07-21 15:19:32	15	/
2	Starts to put the spring vacation	sunnet (SunNet Service Center)	2008-07-22 19:03:47	7	/



1. The news listed on the **Essential** tab is the important news collected by the administrator.
2. Click **Threaded** to arrange the articles by title. Click **List** to arrange the articles by time posted.

II. FAQ

The e-Campus administrator posts the FAQs that many students have experienced while using the e-Learning system. Click on a title to read the article directly. Or select to search by **Title**, **Author**, **Collector** or **Body** in the **Search** field. Enter a keyword and start searching. Students are not authorized to post articles on this page. If you do not find the question and answer you are looking for, please go to **Comments** or **System Suggestions** under **Public Zone** to ask a question.



Hi, studcf_A! You are now in [Classroom]. School:2 P | Cours

e-Learning Personal Area Public zone

My Courses News FAQ School Calendar School Questionnaire Course Rankings Learner Rankings >

FAQ

Wisdom Master Pro > FAQ : Index:/ Export ALL Import ALL Import

Subject FAQ

Search : contains

Page No. posts per page From To all ...

Post #	Title	Author	Time Posted ▲	Hits	Rating/Raters
1	我想在平台上安靜地自修，但是其他人卻一直傳線上訊息來打擾，我要如何拒絕干擾呢？	sunnet (SunNet Service Center)	2008-07-22 19:41:14	2	/
2	我要如何更改我在平台上的email地址？	sunnet (SunNet Service Center)	2008-07-22 19:41:40	2	/
3	我不想要在課程通訊錄中顯示我的私人電話號碼，要如何才能隱藏呢？	sunnet (SunNet Service Center)	2008-07-22 19:42:15	2	/

► Tip: To search in FAQ

1. Enter a keyword (e.g. e-mail) and click to search the FAQ by **Title**, **Author**, **Collector** or **Body**.

FAQ

Wisdom Master Pro > FAQ : Index:/

Subject FAQ

Search : contains

2. If you find the article you need in the search result, click on the title to read the contents.

FAQ

Wisdom Master Pro > FAQ : Index:(search in all paths)

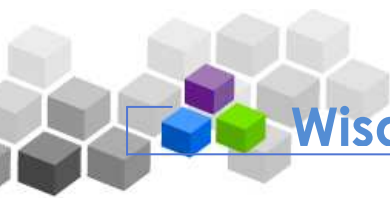
Subject FAQ

Search : contains

Page No. posts per page

Post #	Title	Author
1	我要如何更改我在平台上的email地址？	sunnet (SunNet Service Center)

III. School Calendar



You can view the events on the **School Calendar** posted by the e-Campus administrator.

Hi, studcf_A! You are now in [Classroom].

e-Learning

Personal Area Public zone

My Courses | News | FAQ | School Calendar | School Questionnaire | Course Rankings | Learner Ran

Calendar (Month)

Dominical Year: 2008 / 12 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Personal Course School

Events

2008/7/22

ID	Type	Time	Subject
<input type="checkbox"/>	Dock Layer		

Click **Dock Layer** to overlap **Events** tab with **Calendar** tab, leaving more space for event editing fields. Uncheck **Dock Layer** to cancel the overlapping.

► **Tip: To view an event in School Calendar**

1. Click on a flagged date in **School Calendar**.

Calendar (Month)

Dominical Year: 2008 / 12 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

2. The events of the day will display on the right pane.



Events			
2008/12/25			
ID	Type	Time	Subject
1		From00:00:00 To23:55:00	(Wisdom Master Pro)white Christmas
Content		Has a vacation one day	
<input type="checkbox"/> Dock Layer			


IV. School Questionnaire

It displays questionnaires designed by the e-Campus administrator for the students of e-Campus. Students can take questionnaires before their deadlines.

The screenshot shows the e-Learning interface with a blue header. The user is logged in as 'studcf_AI' in a 'Classroom'. The navigation menu includes 'Personal Area' and 'Public zone'. The 'School Questionnaire' link is highlighted in the menu. Below the menu, a table displays a questionnaire titled 'Survey' with a period from 'Now' to 'Any Time'. A button labeled 'Answer Questionnaire' is visible next to the survey title. The 'Results' column indicates 'Will not be published'.

Title	Period	Attempts status	Start	Results
Survey	From:Now To:Any Time		Answer Questionnaire	Will not be published

► Tip: To take a questionnaire

1. Within the valid period, select the questionnaire you would like to take by clicking  next to the title of the questionnaire.

This screenshot is identical to the previous one, but with a red arrow pointing to the 'Answer Questionnaire' button in the 'Start' column of the 'Survey' row.

Title	Period	Attempts status	Start	Results
Survey	From:Now To:Any Time		Answer Questionnaire	Will not be published

2. Answer the questions accordingly. The questions may be in different types such as true-false questions, single/multiple choices and brief descriptions.



• Questionnaires / Polls •

Questionnaire Name: Survey

1. I know where to go to get the information that I need to do my job

a. Strongly agree
 b. agree
 c. No opinion
 d. disagree
 e. Strongly disagree

2. I have adequate technology to do my job.

a. Strongly agree
 b. agree
 c. No opinion
 d. disagree
 e. Strongly disagree

- If you need to attach a file, click and select the file to be uploaded. If you need to attach more than one file, click to add enough attachment fields.
- After you complete the questionnaire, click to send the questionnaire and return to **School Questionnaire** page.

5. I get the training I need to do my job well.

a. Strongly agree
 b. agree
 c. No opinion
 d. disagree
 e. Strongly disagree

Attachment(s) Eac tot.

- In the **Result** column, you will see **Will not be published**, **Scores published after submission**, **Published after closure** and **Set manually** to determine whether the result will be open to the public. If you see in the **Result** column, it means the result has been open to the public.



School Questionnaire				
Title	Period	Attempts status	Start	Results
Survey	From:Now To:Any Time		<input type="button" value="Answer Questionnaire"/>	<input type="button" value="Check Results"/>

6. Click to view the analysis statistics as shown below.

Statistical table				
Close window				
Questionnaire Name		Survey		
Questionnaire Duration		From Now to Any Time		
Total Questionnaires		1		
# of Valid Questionnaires		1		
# of Invalid Questionnaires		0		
No.	Description	candidate item	Times	Percentage
1	I know where to go to get the information that I need to do my job	Strongly agree	1	100.00%
		agree	0	0.00%
		No opinion	0	0.00%
		disagree	0	0.00%
		Strongly disagree	0	0.00%
2	I have adequate technology to do my job.	Strongly agree	1	100.00%
		agree	0	0.00%
		No opinion	0	0.00%
		disagree	0	0.00%
		Strongly disagree	0	0.00%

V. Course Rankings

It shows the rankings of all courses in e-Campus by **Total Enrolled Students**, **Total Auditors**, **Course Attendance**, **Total Posts**, **Discussion Attendance**, **Total Read Time**, etc. The **Course Rankings** page is helpful for students to find out the information they need, such as the courses they have great interests in or the most popular courses.

Hi, sunnet001! You are now in [Classroom].

Personal Area Public zone

My Courses | News | FAQ | School Calendar | School Questionnaire | Course Rankings | Learner Rankings |

Course Ranking

The last updated time of the rank is : 2008-07-30 00:02:00

Course Title	Total Enrolled Students	Total Auditors	Course Attendance	Total Posts	Discussion Attendance	Total Reading Time
(10000001) System Test Course1	72	50	5337	2997	121	70:33:59
(10000802) 三合一測試	5	1	441	2797	4	08:51:34
(10000613) 奈米科技概論	13	1	640	2624	7	17:56:26
(10000868) e-learning Theory and solid service	1	1	136	2584	3	00:00:13
(10000858) Web Basic learn	256	1	51	2572	0	00:15:25

► **Tip: To sort by category**

Click on a category such as **Total Enrolled Students** or **Course Attendance** to sort by the category. Click the category again to toggle between sort ascending and descending.

Course Ranking

The last updated time of the rank is : 2008-07-30 00:02:00

Course Title	Total Enrolled Students	Total Auditors	Course Attendance
(10000421) The video and music website erects the solid service	1003	2	363
(10000858) Web Basic learn	256	1	51
(10000957) Chinese language curriculum	96	0	81
(10000001) System Test Course1	72	50	5337
(10000002) System Test Course 2	50	8	1986
(10000006) Web Basic learn	17	8	184

VI. Comments

If you have any questions or comments regarding the courses or announcements of e-Campus, you can post them here and the administrator will reply to your questions or comments.

Hi, studcf_A! You are now in [Classroom]. School:2 P | Course:2 P | Logout

Personal Area Public zone

My Courses | Comments | System Suggestions | Public Forum | Chat Room Logs | Instructor's Forum | PM 08:19

Comments Essential

Wisdom Master Pro > Comments

Subject: Comments

Search: Title contains keyword OK Cancel

Page No. 1 default posts per page Threaded First Previous Next Last Post From To all ...

Post #	Title	Author	Time Posted	Hits	Rating/Raters	Attachment(s)
1	How carries on chooses the class?	studcf_A (Fanny Lin)	2008-07-30 17:04:37	2	/	

Page No. 1 default posts per page Threaded First Previous Next Last Post From To all ...

► **Tip: To read comments**



1. Click on a title to read the comment.

• **Post Content** •

List First Previous Next Last
Respond Post Edit Delete Send Mail Forward Copy to Essential

Export

Board Name : Comments

Post #/Total 1 / 1

Author studcf_A (Fanny Lin)

Posted on 2008-07-30 17:04:37

Subject How carries on chooses the class?

How carries on chooses the class?

Attachment(s)

Rate this post

 1
 2
 3
 4
 5
 6
 7
 star(s)

Submit

List First Previous Next Last
Respond Post Edit Delete Send Mail Forward Copy to Essential

Export



1. Only the authors and the administrator can edit or delete the comments.
If you are not the author, you can not use the **Edit** and the **Delete** buttons.
2. Students can rate the comments by giving stars.

► **Tip: To post a comment**

1. Click Post.

• **Comments** •
• **Essential** •

Wisdom Master Pro > Comments Export ALL Img

Subject Comments

Search : Title contains Keyword OK Cancel

Page No. 1 default posts per page Threaded First Previous Next Last Post From

Post #	Title	Author	Time Posted ▲
1	How carries on chooses the class?	studcf_A (Fanny Lin)	2008-07-30 17:04:37

Page No. 1 default posts per page Threaded First Previous Next Last Post From



- In the editing screen, enter the **Subject** and the **Contents**, or select the files to be uploaded.

Post

Board Name : Comments

Author studcf_A (Fanny Lin)

Subject Required, No more than 255 characters.

Body Required

Signature :

Attachment(s) Browse... Each file cannot exceed 64M.

- Click .

Signature :

Attachment(s) Browse...

- It will return to the **Comments** page with your comment posted.

Post #	Title	Author	Time Posted ▲
1	How carries on chooses the class?	studcf_A (Fanny Lin)	2008-07-30 17:04:37
2	Asks for leave the rule NEW	studcf_A (Fanny Lin)	2008-07-30 17:13:07



- The size limit of each attachment is 64 MB.
- You can enter a keyword and search for a comment by **Title**, **Author** or **Body**.

VII. System Suggestions

If you have any questions or comments regarding the use of the e-Campus platform, you can post them here and the administrator will collect them for RD engineers to improve.

► **Tip: To post a comment**

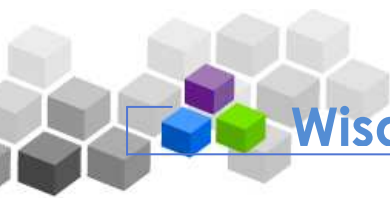
The procedure of posting a comment is the same as described in **VI. Comments**.

VIII. Chatroom

It displays the online chatrooms with different subjects set by the administrator for the teachers and students of e-Campus. Within the valid time, students can enter the real-time chatrooms and interact with other students online.

► **Tip: To enter a chatroom**

1. Within the valid time, click  at the right end of a chatroom name.



Chatroom List ?

Select Chatroom

Page #: 1 First Previous Next Last

Chatroom Name	Open Date	Close Date	Status	Action
Christmas day revelry dance party	FromNow	ToAny Time	Enable	Enter
New year fresh target	FromNow	ToAny Time	Enable	Enter

Page #: 1 First Previous Next Last

2. A new window will open as shown below.

13:23:45,
*** Fanny Lin (studcf_A), welcome to Chatroom!(2008-07-29 13:23:45) ***

1. Fanny Lin (studcf_A) : hello (13:23:53)
2. Dora huang (studcf_B) : XD (13:24:01)

Chatroom Help
Alt + S => Send
Enter => Send
Alt + B => Bold
Alt + I => Italic
Alt + U => Underscore
Alt + P => Suspend Scroll
Alt + O => Ascending or Descending
Alt + Z => Show or hide line number
F12 => Show Help

Christmas day revelry dance party

Participant List (2) | Chatroom List (1)

Name	Whisper
Fanny Lin (studcf_A)	
* Dora huang (studcf_B)	

Update speaker

Action: - None - Receiver: All Pause Screen

3. A chatroom window contains of the following panes.

> 1. Participants' Action Logs

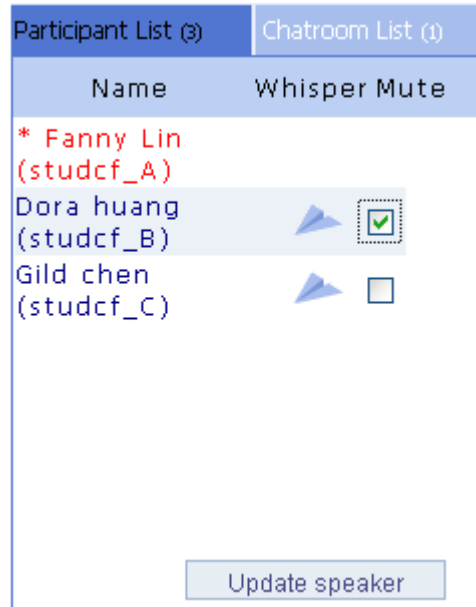
*** Dora huang (studcf_B), welcome to Chatroom!(2008-07-29 13:23:40) ***

> 2. Chatroom List and Participant Lists

The name with a * in the front is the host of the chatroom. Normally he/she is the one who creates the chatroom. If the one who creates the chatroom is not currently in the chatroom, the first participant who enters the chatroom will be the

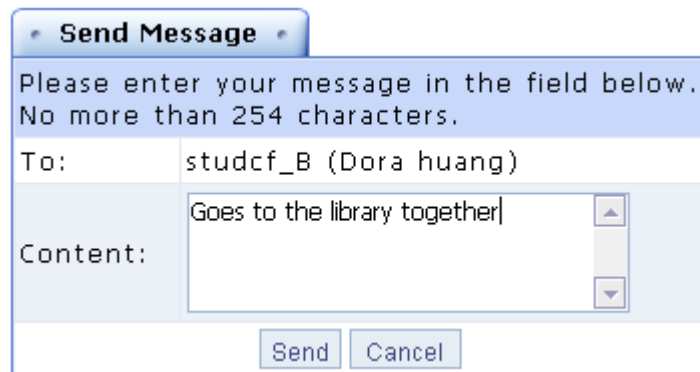


host. The host can control the right of speak. If you want to withdraw the right of speak from a participant, select the "Mute" checkbox next to a participant and then click .



> 3. Whisper

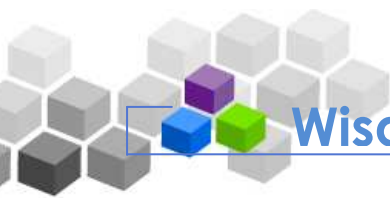
Click next to a participant to open a whisper message window. Enter your message and click to send it to the participant.



> 4. Main Screen

It displays the contents the participants entered. If there is a shared file, click on the filename to open it in a new window, or right-click on the file and choose "Save as..." to download the file.


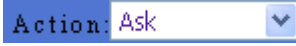




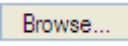


1. Jack Gao (studcf_B) : Hello (18:15:34)
 2. Fanny Lin (studcf_A) : hi (18:15:46)
 3. Fanny Lin (studcf_A) : Share with everyone!
- Note: snow
- snow.JPG (1.15 MB)
(18:17:21)

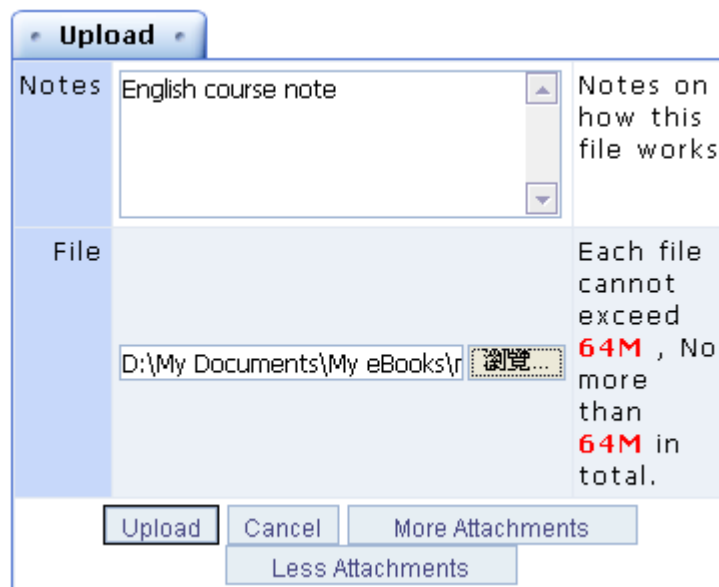


> 5. Input Toolbar

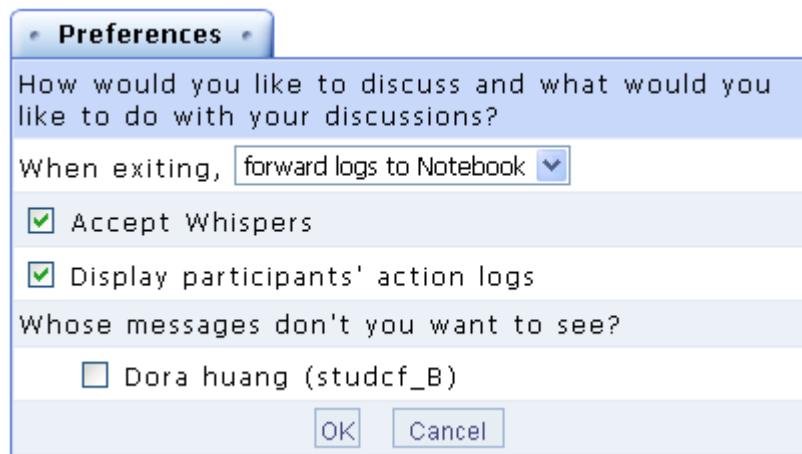
Enter your opinion in the text field and then click Sent.




- Click  to adjust the font style: B for **Bold**, I for *Italic* and U for Underlined.
- Select a tone of speech from . The options include **Ask, Answer, Discuss, Recommend, Share, Announce and Help**.
- Select the receiver from . By default, your message will be sent to all receivers. If you wish to speak to a specific person, select the person from the drop-down list.
- If the messages in the chatroom move too fast, you can click  to freeze the screen. Once you finish reading the messages, click  to resume updating messages.
- Click  to upload a file and share it with other participants. The **Upload** window will display as shown below. Enter the description in the **Notes** field and click  to select the file to be uploaded. Click  to post the file and its description. If you wish to attach more than one file, click  to add enough attachment fields.



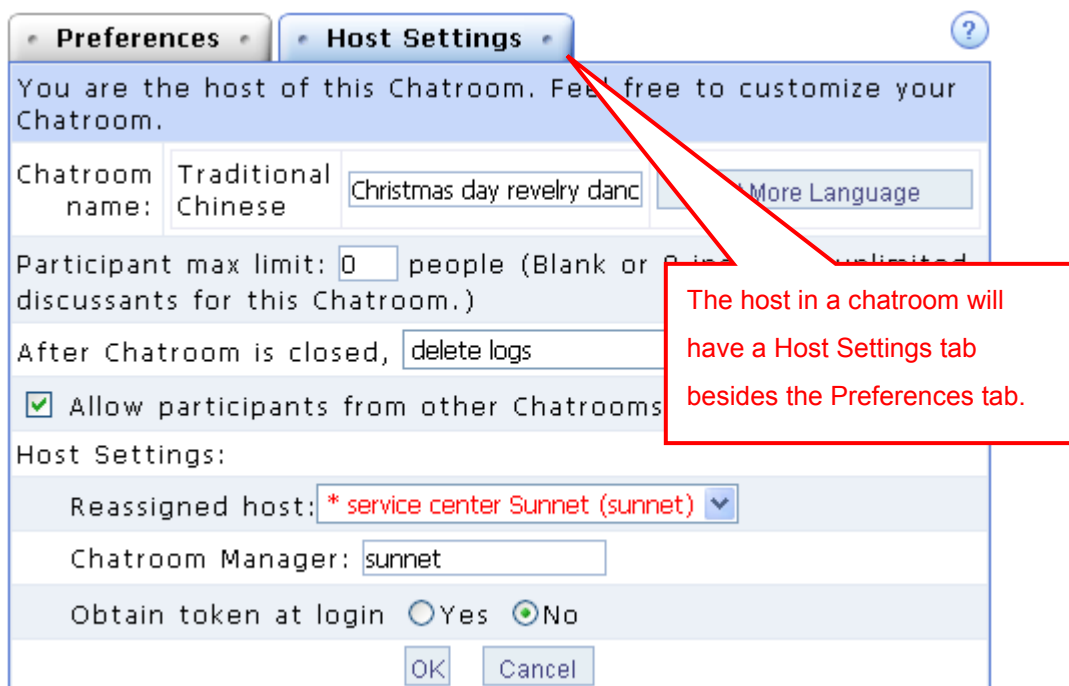
- Click  for preferences settings as show below.



4. Preferences settings

- > 1. Select to forward the logs to your notebook or delete the logs after you leave the chatroom.
- > 2. Select if you accept Whispers (private messages) from other participants.
- > 3. Select if you would like the Participants' Action Logs to be displayed on the top of the chatroom window.
- > 4. Select the checkbox next to a participant to block the messages from the participant.
- > 5. Click  to apply the settings.

5. Host settings



- > 1. Modify the name of the chatroom.
- > 2. Set the limit of participants in the chatroom (leave blank or 0 for unlimited).
- > 3. Select to forward the logs to your notebook or the discussion forum, or delete the logs after the chatroom is closed.
- > 4. Set whether you allow participants from other chatrooms to join you.
- > 5. Host Settings: Set to reassign a host other than yourself.
- > 6. Host Settings: Set to assign a chatroom administrator other than yourself (for chatroom administrator only).
- > 7. Host Settings: Set to retrieve the right of being the chatroom administrator after login (for chatroom administrator only).

IX. Chatroom Logs

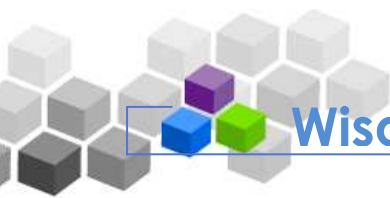
After the participants finish the discussions and leave the chatrooms in the **Public Zone**, the logs of the discussions will be posted in this window for all students to review anytime.

The screenshot shows the 'Chat Log' section of the Wisdom Master Pro interface. The top navigation bar includes 'Personal Area' and 'Public zone' tabs. Below the navigation bar, there are search filters and a table of chat logs. The table has columns for Post #, Title, Author, Time Posted, Hits, Rating/Raters, and Attachment(s). A single log entry is visible with the title '20080729[Christmas day revelry dance party]Chatroom Records' and author 'sysop (sysop)'. The interface also includes buttons for 'Export ALL', 'Import ALL', and 'Import'.

Post #	Title	Author	Time Posted	Hits	Rating/Raters	Attachment(s)
1	20080729[Christmas day revelry dance party]Chatroom Records NEW	sysop (sysop)	2008-07-29 14:07:48	0	/	

► Tip: To view a chat log

1. Click on a title to view the chat log in the **Public Zone**



Chat Log Essential

Wisdom Master Pro > Chat Log

Subject 討論室紀錄

Search: Title contains Keyword OK Cancel

Page No. 1 default posts per page Threaded First Previous Next Last Post From To all ...

Post #	Title	Author	Time Posted	Hits	Rating/Raters	Attachment(s)
1	20080729[Christmas day revelry dance party]Chatroom Records	sysop (sysop)	2008-07-29 14:07:48	2	/	
2	20080825[New year fresh target] Chatroom Records NEW	sysop (sysop)	2008-08-25 18:00:44	0	/	

Page No. 1 default posts per page Threaded First Previous Next Last Post From To all ...

- The screen will display as shown below. The files under the **Attachment(s)** column record the list of participants and the contents of the discussions. Click on a file to open it in a new window.

Post Content

List First Previous Next Last Respond Post Edit Delete Send Mail Forward Copy to Essential Export

Board Name : Chat Log

Post #/Total 2 / 2

Author sysop (sysop)

Posted on 2008-08-25 18:00:44

Subject 20080825[New year fresh target]Chatroom Records

Please refer to attachments for chat data.

Attachment(s)

- Chat logs.htm (2,189 bytes)
- Action Log.htm (1,542 bytes)
- Attendance.htm (1,285 bytes)
- .CSV data.csv (692 bytes)

Rate this post 1 2 3 4 5 6 7 star(s) Submit

List First Previous Next Last Respond Post Edit Delete Send Mail Forward Copy to Essential Export



The chatroom logs do not include the files the participants uploaded during the discussions. If you need those files shared by the participants, please download them while you are in the chatroom.

Enter a classroom

There are three ways of entering a classroom.

1. Select **Personal Area --> My Portal --> My Classroom** and click on a course title to enter the classroom.

The screenshot shows the e-Learning system interface. At the top, it says "Hi, studcf_AI You are now in [Classroom]." and "School: 2 P |". Below this, there are navigation tabs for "Personal Area" and "Public zone". A dropdown menu for "My Courses" is visible. The main content area includes several widgets: "Assignments", "Tests", "Messages", and "Posts"; a "Personal Calendar" for July 2008; a "School Calendar" for July 2008; a "Message Center" with 2 unread messages; "News" about spring vacation; "FAQ" with questions about privacy and email; and a "My Classroom" section highlighted with a red box, listing courses like "Information Technology and Management", "accounting", and "Chinese language".

2. Select **Personal Area --> My Courses --> Enrolled Courses** and click on a course title to enter the classroom.

Hi, studcf_A! You are now in [Classroom].

Personal Area **Public zone**

My Courses | My Courses | My Portal | My Profile | My Assignments | My Tests |

My Favorites **Enrolled Courses** All courses

The following are your enrolled courses. Click course titles

Page: 1 First Previous Next Last

Course Title	Course Begin	Course End	An
Information Technology and M	2008-01-01	2008-10-31	
accounting	2007-07-01	2008-12-31	
Chinese language	Now	Unlimited	

Page: 1 First Previous Next Last

3. Select a course from **My Courses** drop-down list to enter the classroom. The drop-down list will display all the courses you've enrolled.

Hi, studcf_A! You are now in [Classroom].

Personal Area **Public zone**

My Courses | My Courses | My Portal | My Profile | My A

My Courses
Information Technology and Management, you have visited this site 1 times.
accounting
Chinese language
st login

4. After entering a classroom, the **Main Menu** will display three new items: **Communication Center**, **Assessment Center** and **Information Center**. The default page will be the **Announcements** sub-menu under **Communication Center**.

Hi, studcf_A! You are now in [Classroom].

School <http://www.url.com.tw/> | Log

Communication Center **Assessment Center** **Information Center** **Personal Area** **Pub**

accounting | Announcements | Enter Course | Discussion Forum | Online Discussion | Topic Discussion | Gi

PM 08:

Announcement Board Essential

accounting > Announcement Board

Export ALL Import ALL Import

Subject

Search: Title contains Keyword OK Cancel Subscribe

Page No. All default posts per page Threaded First Previous Next Last Post From To all ...

Post #	Title	Author	Time Posted	Hits	Rating/Raters	Attachment (s)
Page No. All default posts per page Threaded First Previous Next Last Post From To all ...						





Communication Center

I. Announcements

It is the bulletin board for course related matters. The instructors will post their announcements here to notify the students. On this page, students can only read the announcements without the rights to post or reply.

Hi, studcf_A! You are now in [Classroom].

e-Learning

Communication Center | Assessment Center | Information Center | Personal Center

accounting | **Announcements** | Enter Course | Discussion Forum | Online Discussion | Top

Announcement Board | Essential

accounting > Announcement Board Export ALL Imp

Subject

Search : Title contains Keyword

Page No. 1 default posts per page

Post #	Title	Author	Time Posted ▲
1	Announces the first test time in this semester <small>NEW</small>	sunnet (SunNet Service Center)	2008-07-22 20:15:50

Page No. 1 default posts per page

► **Tip: To read an announcement**

Click on a title to read the announcement.

► **Tip: To read an announcement**

Click on a title to read the announcement.

Announcement Board | Essential

accounting > Announcement Board Export ALL Imp

Subject

Search : Title contains Keyword

Page No. 1 default posts per page

Post #	Title	Author	Time Posted ▲
1	Announces the first test time in this semester <small>NEW</small>	sunnet (SunNet Service Center)	2008-07-22 20:15:50

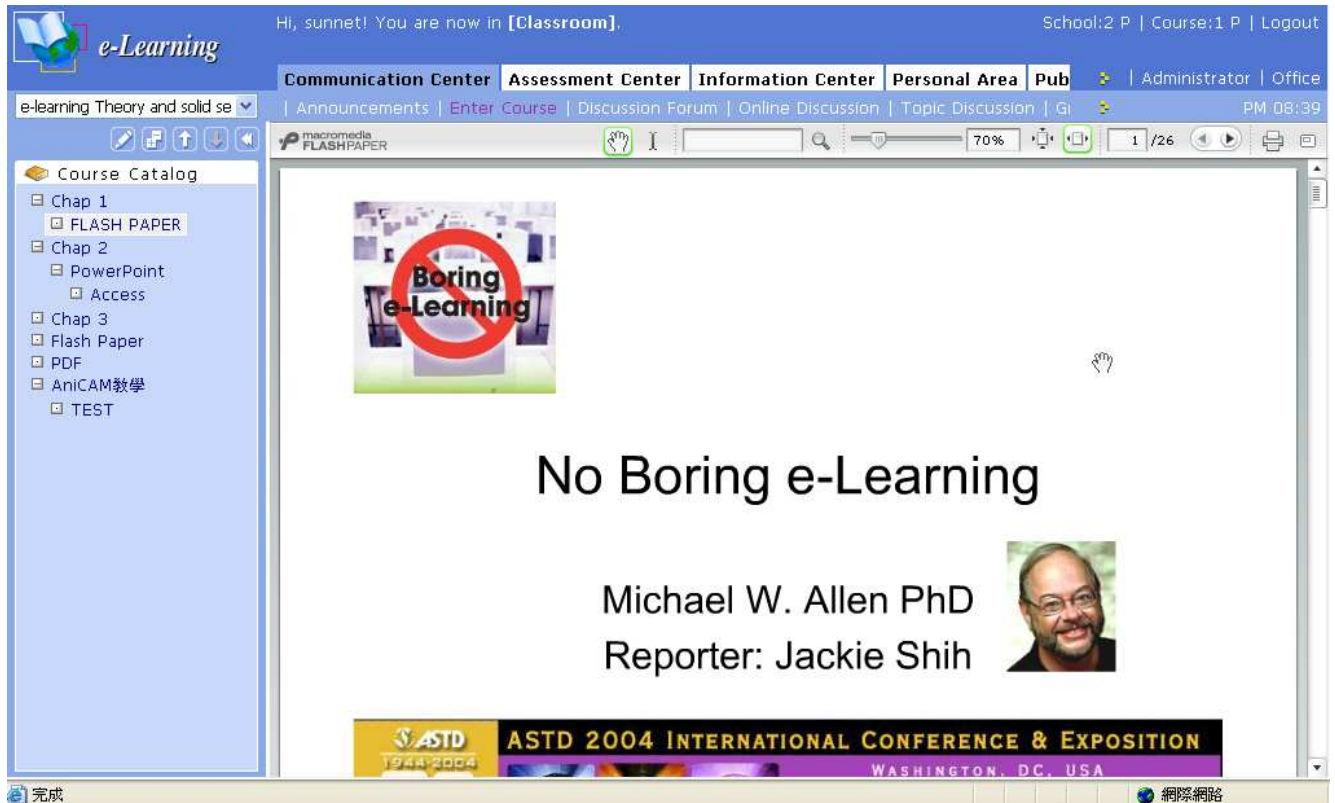
Page No. 1 default posts per page

II. Enter Course

You read the studying materials on this page.

► **Tip: To read the studying materials**

In the left pane, click on a title in the TOC to select a chapter you want to read. The studying materials will display in the right pane or open in a new window depending on the instructor's settings.



- The icons on this page are described as follows.



Making notes.



Expand or collapse the chapter nodes. By default, it shows all chapter nodes. Click the icon once to collapse the nodes after the second level, showing only the titles of the top level. Click it again to expand all.



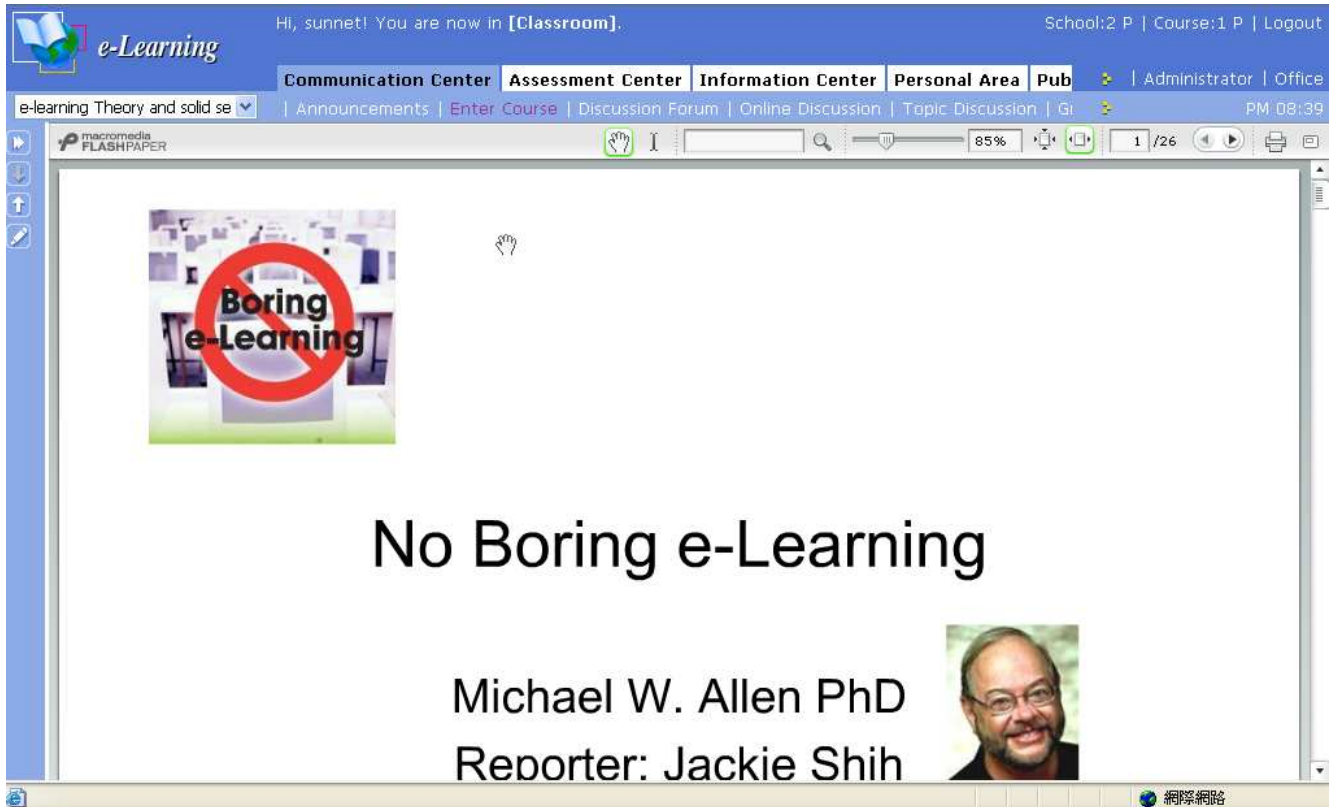
Go to the previous chapter node.



Go to the next chapter node.

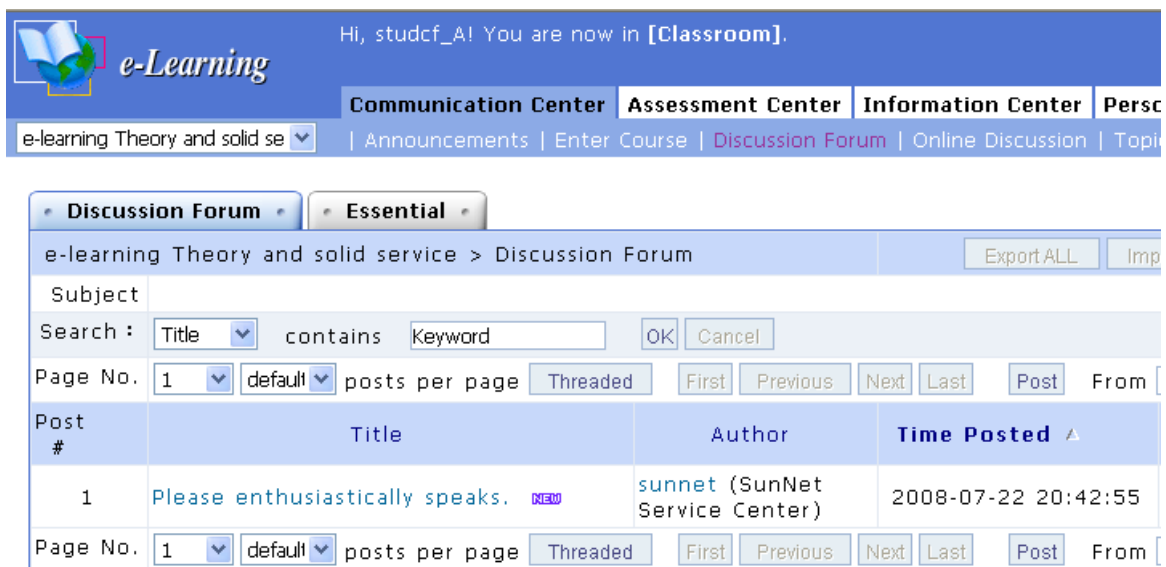


Hide the TOC pane leaving more space for the studying materials (as shown below).



III. Course Discussion

This is the place where students can communicate with their teachers and classmates regarding courses and school lives.



► **Tip: To post an article.**



1. Click **Post**.

The screenshot shows a forum interface with the following elements:

- Navigation tabs: Discussion Forum, Essential
- Breadcrumb: e-learning Theory and solid service > Discussion Forum
- Buttons: Export ALL, Imp
- Search bar: Title contains Keyword [OK] [Cancel]
- Page controls: Page No. 1, default posts per page, Threaded, First, Previous, Next, Last, **Post** (highlighted in red), From
- Table of posts:

Post #	Title	Author	Time Posted
1	Please enthusiastically speaks. NEW	sunnet (SunNet Service Center)	2008-07-22 20:42:55
- Bottom page controls: Page No. 1, default posts per page, Threaded, First, Previous, Next, Last, Post, From

2. Enter the **Subject** and the **Content**, and select to attach a file if necessary. The size limit of each attachment is 64MB.

The screenshot shows a 'Post' form with the following fields and controls:

- Board Name: Discussion Forum
- Author: studcf_A (Fanny Lin)
- Subject: SOS
- Body: A rich text editor containing the text "Asked what the work name is?". The toolbar includes options for font size, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, image, video, calendar, and a '原始碼' (Source Code) button.
- Signature: Not to use signature.
- Attachment(s): D:\A01_cathy\pictures\100_0791.JPG
- Buttons: Post, Cancel, More attachments, Less attachments

- If you wish to attach more than one file, click [More attachments](#) to add enough attachment fields.
- Make sure all fields are completed correctly and click [Post](#) to submit the article.
- Your article will now be displayed on the **Discussion Forum** tab.

Post #	Title	Author	Time Posted ▲
1	Please enthusiastically speaks. NEW	sunnet (SunNet Service Center)	2008-07-22 20:42:55
2	SOS NEW	sunnet (SunNet Service Center)	2008-08-25 18:19:51

Page No. 1 | default posts per page | Threaded | First | Previous | Next | Last | Post | From

IV. Online Discussion

This is the online chatroom created by the course instructor. Within the valid time, students can enter the chatrooms and interact with the instructor and other students online.

Hi, studcf_A! You are now in [Classroom]. School: 3 P |

Communication Center | **Assessment Center** | **Information Center** | **Personal Area** | **Pub**

e-learning Theory and solid se | Announcements | Enter Course | Discussion Forum | **Online Discussion** | Topic Discussion | Gi

Chatroom List

Select Chatroom

Page #: 1 | First | Previous | Next | Last

Chatroom Name	Open Date	Close Date	Status	Action
New Chat Room	FromNow	ToAny Time	Enable	Enter

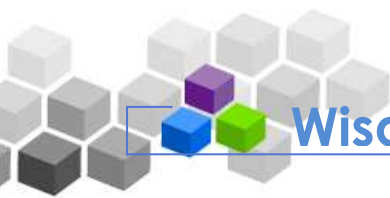
Page #: 1 | First | Previous | Next | Last

► **Tip: To enter a chatroom and talk online**

Please refer to "VIII. Chatroom" under **Public Zone** for details.

V. Topic Discussion

Instructors can create a discussion forum limited to a specific topic. Within the valid time, students can post their opinions or read other students' articles in this forum.



Hi, sunnet! You are now in [Classroom]. School:3 P | Course: []

Communication Center | **Assessment Center** | **Information Center** | **Personal Area** | **Pub** | Admin

e-learning Theory and solid service | Announcements | Enter Course | Discussion Forum | Online Discussion | **Topic Discussion** | Gi

Topic Discussion

Page No.: 1 | First | Previous | Next | Last | New Article(s) | No new article.

Status	New Article	Topic	Start Time	End Time	Open for Viewing
Enable		Discussion Forum	FromToday	ToAnytime	Unlimited
Enable		Announcement Board	FromToday	ToAnytime	Unlimited
Enable		Elearning merit	From2008-07-01 20::	To2008-07-31 20:55	2008-07-01 20:55

Page No.: 1 | First | Previous | Next | Last | New Article(s) | No new article.

Tip: To enter a discussion forum and post an article

1. Click on a valid topic to enter the discussion forum.

Topic Discussion

Page No.: 1 | First | Previous | Next | Last | New Article(s)

Status	New Article	Topic	Start Time	End Time
Enable		Discussion Forum	FromToday	ToAnytime
Enable		Announcement Board	FromToday	ToAnytime
Enable		Elearning merit	From2008-07-01 20::	To2008-07-31 20:55

Page No.: 1 | First | Previous | Next | Last | New Article(s)

2. The page will display as shown below. The procedures of posting an article are the same as described in "III. Course Discussion".

Elearning merit | **Essential**

e-learning Theory and solid service > Elearning merit | Export ALL | Imp

Subject Please enthusiastically speaks.

Search : Title contains Keyword | OK | Cancel

Page No. All | default | posts per page | Threaded | First | Previous | Next | Last | Post | From

Post #	Title	Author	Time Posted
--------	-------	--------	-------------

Page No. All | default | posts per page | Threaded | First | Previous | Next | Last | Post | From

VI. Group Discussion

Sometimes the instructors will divide the class into several groups as needed for group reports or assignments. This page allows the members of each group to enter their own

discussion forums and chatrooms, or send e-mails to other members of the same group. Students can only enter the discussion forums of their group. Instructors and TAs can enter all discussion forums of all groups.

Group Discussion

Please select group tasks. Group1

Number	Subgroup Name	Group Leader	# of People	Discussion Forum	Chat Room	Email Members	Properties
1	Group A		2	Leave Message	Discuss	Email	Edit
2	Group B	test m123009a(m123009a)	3	Leave Message	Discuss	Email	Edit

► **Tip: To enter group discussion forums, chatrooms or send e-mails to group members**

1. If the instructor has grouped the class for different tasks, select the task name from the drop-down list (e.g. Group 2).

Group Discussion

Please select group tasks. Group1 Group2 Group1

Number	Subgroup Name	Group Leader	# of People	Discussion Forum
1	Group A		2	Leave Message
2	Group B	test m123009a(m123009a)	3	Leave Message

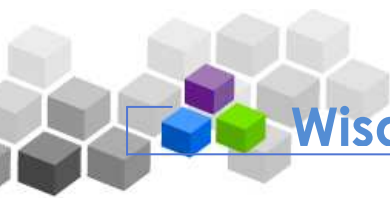
2. When the page displays the subgroups of the selected task, click **Leave Message**, **Discuss** or **E-mail**. (The buttons will be grayed out if you are not a member of the subgroup.)

Group Discussion

Please select group tasks. Group2

Number	Subgroup Name	Group Leader	# of People	Discussion Forum	Chat Room	Email Members	Properties
1	table tennis team		3	Leave Message	Discuss	Email	Edit
2	swimming team		3	Leave Message	Discuss	Email	Edit

Click [Leave Message](#) to enter the group discussion forum to post and read articles. The procedures of posting an article are the same as described in "III. Discussion Forum".



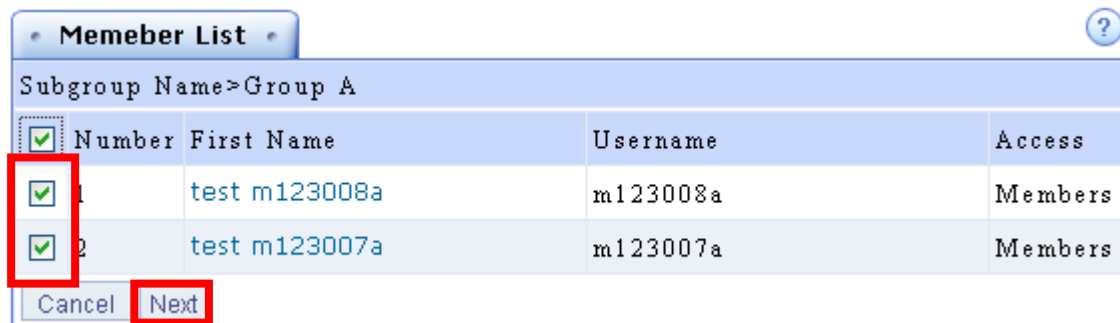
Click to enter the group chatroom. The procedures of using a chatroom were described in the previous chapter.

Click to send an e-mail to the members of the same group. The procedures are described as follows.

► **Tip: To send an e-mail to the members of the same group**

1. Select the checkbox next to the members you want to send an e-mail to and

click .



2. Enter the **Subject** and the **Contents**, and select the attachment if necessary.

Click to send the e-mail to the selected group members.



Subject	<input type="text" value="about group homework"/>	No more than 200 letters.
Content	<div style="border: 1px solid gray; padding: 5px;"><p>大小 <input type="text" value=""/> B <i>I</i> <u>U</u> ABC x_2 x^2 原始碼 </p><p>hello, everybody</p><p>Before June 30, remembered pays the work.</p><p> </p></div>	
Signature File	<input type="text" value="Not to use signature."/>	Please select a signature file.
Attachment	<input type="text"/> <input type="button" value="瀏覽..."/>	Each file cannot exceed 64M , No more than 64M in total.
<div style="display: flex; justify-content: space-between;"><input type="button" value="Send"/><input type="button" value="More attachments"/><input type="button" value="Less attachments"/></div>		



Assessment Center

I. Assignments

The assignments published by the instructors will be displayed on this page. Students can do their assignments here by the deadlines or view the best works from other students.

Hi, studcf_A! You are now in [Classroom]. School:5 P | Co

arning

Communication Center Assessment Center Information Center Personal Area Pub

| Assignments | Tests | Questionnaires/Polls | intelligence test

Type	Weight	Title	Period	Attempts status	Action	Open for Review
Personal	10%	1-1 work	From 2008-07-21 16:40 To 2008-07-25 20:40		<input type="button" value="Do assignment"/>	Scores published after submission
Personal	20%	1-2 work	From 2008-08-01 16:44 To 2008-08-08 16:44		<input type="button" value="Do assignment"/>	Published after closure

Tip: To submit an assignment

- If the icon is not grayed out and can be clicked, it means the assignment has not been submitted yet. Click to submit your assignment by the deadline.

Type	Weight	Title	Period	Attempts status	Action	Open for Review
Personal	10%	1-1 work	From 2008-07-21 16:40 To 2008-07-25 20:40		<input type="button" value="Do assignment"/>	Scores published after submission
Personal	20%	1-2 work	From 2008-08-01 16:44 To 2008-08-08 16:44		<input type="button" value="Do assignment"/>	Published after closure

- Read the instructions carefully and then click **Start**.



Prepare to do assignment

Please read the following instructions carefully before taking the test. If you decide not to take the test this time, click Take Later to exit.

Assignment Title:	1-1 work
Total	0points
Weight	10%
Total # of questions	0questions per page
Assignment Period	From2008-07-21 16:40 To2008-07-25 20:40
Whether modifiable	Can modify
Open for Review	Published after submission
Instructions/Instructor's Messages	Please based on the work instructed does answers, please do not plagiarize.

3. The page will display as shown below.

Assignments

Assignment Title: 1-1 work

Points:[100.0]

Content

1. Please write in 500 characters self introductions
My name is Fanny....|


Attachment(s)

Each file cannot exceed 64M , No more than 64M in total.

- > 1. Enter the answers to the questions.
- > 2. If you need to attach a file, click and select the file to be uploaded.
- > 3. If you need to attach more than one file, click to add enough attachment fields, and then select the files to be uploaded.
- > 4. Click to send your assignment.
- > 5. The procedure of submitting an assignment is completed.




Whether an assignment can be re-submitted depends on the instructor's settings. If re-submission is allowed, the most recent upload will be saved for grading by the instructor. There are two icons on the assignment list which are described as follows.




 Assignment submitted. Click on the icon to view the submitted assignments.

 Assignment not submitted.

► **Tip: To view the best work**

Whether an assignment is open for review depends on the instructor's settings. There are four possible settings: **Will not be published**, **Scores published after submission**, **Published after closure** and **Set manually**. If the  button at the right end of an assignment is available, it means the assignment is open for review.

1. Click  to enter the best works list.

Type	Weight	Title	Period	Attempts status	Action	Open for Review
Personal	10%	1-1 work	From 2008-07-21 16:40 To 2008-07-25 20:40		Do assignment	
Personal	20%	1-2 work	From 2008-08-01 16:44 To 2008-08-08 16:44		Do assignment	Published after closure

2. The best works list will display. Click **View** next to a student to view his/her work.



Best Works List	
Author of Best Works	View Best Works
studcf_A	View

II. Tests

The tests published by the instructors will be displayed on this page. Students can take their tests here by the deadlines.

Hi, studcf_B! You are now in [Classroom]. School:2 P | Course:2 P

Communication Center | **Assessment Center** | **Information Center** | **Personal Area** | **Pub**

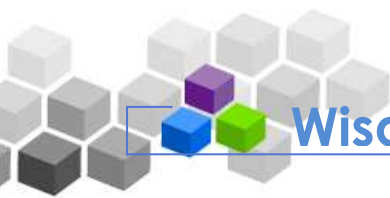
accounting | Assignments | **Tests** | Questionnaires/Polls

Purpose	Weight	Title	Period	Attempts	Start	Continue Test	Answers
Practice	10%	First examination	From 2008-07-01 14:04 To 2008-07-31 14:04	0	<input type="button" value="Take Test"/>		Scores published after submission
Practice	20%	Second examination	From Now To Any Time	1	<input type="button" value="Take Test"/>	<input type="button" value="Check score"/>	

Tip: To take a test

- If the icon is not grayed out and can be clicked, it means the test has not expired. Click to enter the test page.

Purpose	Weight	Title	Period	Attempts	Start	Continue Test	Answers
Practice	10%	First examination	From 2008-07-01 14:04 To 2008-07-31 14:04	0	<input type="button" value="Take Test"/>		Scores published after submission



- The **Prepare to take test** page will display. It gives detailed rules and instructions such as total score, total number of questions, grading policies, total test time, instructor's messages, etc. Read them thoroughly and then click

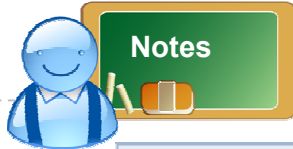
• Prepare to take test •	
Please read the following instructions carefully before taking the test. If you decide not to take the test this time, click Take Later to exit.	
Test Name:	First examination
Total	100points
Weight	10%
Total # of questions	5items per page
Test Period	From2008-07-01 14:04 To2008-07-31 14:04
Total Test Time	60points
Grading	Take first
# of attempts allowed	1
Display	5 items per page
Flip Control	Allow return to prior questions
Window Control	Switching windows not allowed
Options if time exceeded	Autosubmit
Answers	Published after test
Date on which answers are available	0000-00-00 00:00:00
Instructions/Instructor's Messages	
<input type="button" value="Start"/> <input type="button" value="Take Later"/>	

- Answer the questions accordingly. The questions may be in different types such as true-false, single/multiple choices and brief descriptions. A timer will display on the upper-right corner of the screen. Complete your answers within the time

period and then click

Test Info		
# of questions	1/2	# of pages 1/1
		Time Left 59:58

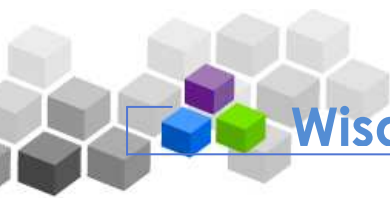
Answer Field	
Single choice Weighting:[50.0]	1. I ___ John for many years, but he isn't the same person anymore. a. <input type="radio"/> know b. <input type="radio"/> knew c. <input type="radio"/> was known d. <input type="radio"/> have known
Single choice Weighting:[50.0]	2. Jane felt embarrassed when she sang in front of the people _____. But now she is a great singer. a. <input type="radio"/> after all b. <input type="radio"/> at first c. <input type="radio"/> worse of all d. <input type="radio"/> finally



- Click if you want to abandon this test. All answers will not be graded.
- Click to give up on the questions in the current page and move to the next page (if any). If the test only contains one page, the button functions the same as **Give up and exit test.**

► **Tip: To check the scores**

- When the test result is published by the instructor, a button will appear at the right end of a test title. Click to view the test result.



• Tests •							
Purpose	Weight	Title	Period	Attempts	Start	Continue Test	Answers
Practice	10%	First examination	From 2008-07-01 14:04 To 2008-07-31 14:04	0	Take Test		Scores published after submission
Practice	0%	Second Test	From Now To Any Time	1	Take Test		Check score

• Test No. •

Total Points = 50
 Passing Standard = 60
 Test Result = Failed

This grade has been automatically calculated by system. The final grade will be issued by the instructor.

View Result of Test 1

• Test Content •

Correct answer Student's answer

Points: [50.0]	<input checked="" type="checkbox"/>	Grade: 50.0	1. I ___ John for many years, but he isn't the same person anymore. a. <input type="radio"/> know b. <input type="radio"/> knew c. <input type="radio"/> was known d. <input checked="" type="radio"/> have known
Points: [50.0]	<input checked="" type="checkbox"/>	Grade: 0.0	2. Jane felt embarrassed when she sang in front of the people _____. But now she is a great singer. a. <input type="radio"/> after all b. <input checked="" type="radio"/> at first c. <input type="radio"/> worse of all d. <input type="radio"/> finally

III. Questionnaires/Polls

The instructors will design questionnaires according to students' learning needs and publish them on this page. Students can take questionnaires before their deadlines.

Hi, studcf_B! You are now in [Classroom]. School: 2 P | Course: 2 P

e-Learning

Communication Center | Assessment Center | Information Center | Personal Area | Pub

accounting | Assignments | Tests | Questionnaires/Polls

• Questionnaires / Polls •					
Title	Period	Attempts status	Start	Results	
Learning environment questionr	From: 2008-07-20 20:34 To: 2008-07-31 20:34		Answer Questionnaire	Scores published after submission	
In the time tests the questionr	From: 2008-08-25 20:34 To: 2008-08-31 20:34		Answer Questionnaire	Will not be published	



► Tip: To take a questionnaire

1. If the button of a questionnaire is not grayed out and can be clicked, it means the questionnaire is not expired. Click

to start taking the questionnaire.

Questionnaires / Polls				
Title	Period	Attempts status	Start	Results
Learning environment questionr	From:2008-07-20 20:34 To:2008-07-31 20:34		<input type="button" value="Answer Questionnaire"/>	Scores published after submission
In the time tests the questionr	From:2008-08-25 20:34 To:2008-08-31 20:34		<input type="button" value="Answer Questionnaire"/>	Will not be published

2. Read the instructions carefully before taking the questionnaire and then click

.

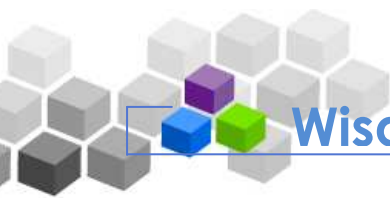
Prepare to take a questionnaire.

Please read the following instructions carefully before taking the test. If you decide not to take the test this time, click Take Later to exit.

Questionnaire Name:	Learning environment questionnaire survey
Total # of questions	2items per page
Questionnaire Period	From:2008-07-20 20:34 To:2008-07-31 20:34
anonymous or not	named
Can be modified.	Yes
Date on which answers are available	Show score as questionnaire delivered.
Instructions/Instructor's Messages	

3. Answer the questions accordingly. After you complete the questionnaire, click

.



• Questionnaires / Polls •

Questionnaire Name: Learning environment questionnaire survey

Content

1. The library facility is good

a. Extremely agreed
 b. Agreement
 c. Ordinary
 d. Did not agree
 e. Extremely did not agree

2. Computer and information equipment integrity

a. Extremely agreed
 b. Agreement
 c. Ordinary
 d. Did not agree
 e. Extremely did not agree

4. Your answers will be submitted.

► **Tip: To view a poll result**

- In the **Result** column, you will see **Will not be published, Scores published after submission, Published after closure** and **Set manually** to determine whether the result will be open to the public. If you see in the **Result** column, it means the result has been open to the public.

• Questionnaires / Polls •

Title	Period	Attempts status	Start	Results
Learning environment questionr	From:2008-07-20 20:34 To:2008-07-31 20:34		<input type="button" value="Answer Questionnaire"/>	<input type="button" value="Check Results"/>
In the time tests the questionr	From:2008-08-25 20:34 To:2008-08-31 20:34		<input type="button" value="Answer Questionnaire"/>	Will not be published

- Click to view the analysis statistics as shown below.



• Statistical table •				
Close window				
Questionnaire Name	Learning environment questionnaire survey			
Questionnaire Duration	From 2008-07-20 20:34:00 to 2008-07-31 20:34:00			
Total Questionnaires	1			
# of Valid Questionnaires	1			
# of Invalid Questionnaires	0			
No.	Description	candidate item	Times	Percentage
1	The library facility is good	Extremely agreed	0	0.00%
		Agreement	1	100.00%
		Ordinary	0	0.00%
		Did not agree	0	0.00%
		Extremely did not agree	0	0.00%
2	Computer and information equipment integrity	Extremely agreed	0	0.00%
		Agreement	0	0.00%
		Ordinary	1	100.00%
		Did not agree	0	0.00%
		Extremely did not agree	0	0.00%



Notes

- In order to be fair and objective, every student can only take a questionnaire once.
- Whether a questionnaire can be re-submitted within the valid time depends on the instructor's settings. If re-submission is allowed, the most recent upload will be saved for poll result. Therefore, your opinion will not be double counted even if you submit the same questionnaire several times.

Information Center

I. Contact Info

It lists the information of students enrolled in this course. If you would like to make your information public (which can be set at **Personal Area** --> **Personal Settings**), other students of the same course will be able to search your information such as birthday, mobile/telephone numbers, address, etc.

Search : Name contains

<input type="checkbox"/>	Username	Name	Gender	Birthday	Role	E-mail	Mobile
<input type="checkbox"/>	studcf_A	Fanny Lin			Enrolled Stud:	fanny777@sun.net.tw	
<input type="checkbox"/>	studcf_B	Dora huang		0000-00-00	Enrolled Stud:	Dora111@sun.net.tw	
<input type="checkbox"/>	studcf_C	Gild chen			Enrolled Stud:	Gild555@sun.net.tw	
<input type="checkbox"/>	studcf_D	bill Lee			Enrolled Stud:	bill666@sun.net.tw	
<input type="checkbox"/>	sunnet	service center Sunnet			Instructor & E	service@mail.elearn.com.tw	

► Tip: To search for a student's information

You can search for a specific person by name, username or e-mail.

Search : contains

<input type="checkbox"/>	Username	Name	Gender	Birthday	Role	E-mail	Mobile
<input type="checkbox"/>	studcf_A	Fanny Lin		1991-07-29	Enrolled Stud:	fanny777@sun.net.tw	
<input type="checkbox"/>	studcf_B	Dora huang			Enrolled Stud:	Dora111@sun.net.tw	

- > 1. Select a role from the drop-down list, such as **Auditor**, **Enrolled Student**, **TA**, **Guest Instructor**, **Instructors** or **All**.
- > 2. Select to search by **Name**, **Username** or **E-mail**.
- > 3. Enter the keyword to be searched.
- > 4. Click to start searching.

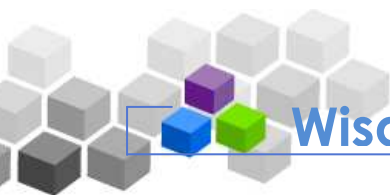
> 5. Click **More** to list detailed information, such as telephone number and address.

► **Tip: To send e-mails to students**

You can send e-mails to specific students on this page.

Contact Info							
Search : <input type="text" value="Enrolled Student"/> Name contains <input type="text" value="Keyword"/> <input type="button" value="OK"/>							
<input type="button" value="Select All"/> Page No.: <input type="text" value="1"/> <input type="button" value="Default"/> entries per page <input type="button" value="First"/> <input type="button" value="Previous"/> <input type="button" value="Next"/> <input type="button" value="Last"/> <input type="button" value="Send Email"/> <input type="button" value="Email this page to me"/> <input type="button" value="More"/>							
<input type="checkbox"/>	Username	Name	Gender	Birthday	Role	E-mail	Mobile
<input type="checkbox"/>	studcf_A	Fanny Lin		1991-07-29	Enrolled Stud	fanny777@sun.net.tw	
<input checked="" type="checkbox"/>	studcf_B	Dora huang			Enrolled Stud	Dora111@sun.net.tw	
<input checked="" type="checkbox"/>	studcf_C	Gild chen			Enrolled Stud	Gild555@sun.net.tw	
<input type="checkbox"/>	studcf_D	bill Lee			Enrolled Stud	bill666@sun.net.tw	
<input type="checkbox"/>	sunnet	service center Sunnet			Instructor & E	service@mail.elearn.com.tw	
<input type="button" value="Select All"/> Page No.: <input type="text" value="1"/> <input type="button" value="Default"/> entries per page <input type="button" value="First"/> <input type="button" value="Previous"/> <input type="button" value="Next"/> <input type="button" value="Last"/> <input type="button" value="Send Email"/> <input type="button" value="Email this page to me"/> <input type="button" value="More"/>							

- > 1. From the students list, select the check box next to the student you would like to send an e-mail to.
- > 2. Click **Send Email** to enter the e-mail editing screen. After finish editing, click **Send** to send the e-mail to the checked recipients, as shown below.
- > 3. You can also click on a student's e-mail address to send an e-mail to the student directly.



Hi, studcf_A! You are now in [Classroom].

e-Learning

Communication Center | **Assessment Center** | **Information Center** | **Personal Area**

accounting | Contact Info | **Course Calendar** | Course Intro | Course Schedule | Instructor Profile

Calendar (Month)

Dominical Year: 2008 / 7 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Personal Course School

Events

2008/7/30

ID	Type	Time	Subject
<input type="checkbox"/>	Dock Layer		

► **Tip: To view an event in Course Calendar**

1. Click on a flagged date in **Course Calendar**.

Calendar (Month)

Dominical Year: 2008 / 7 / Today

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

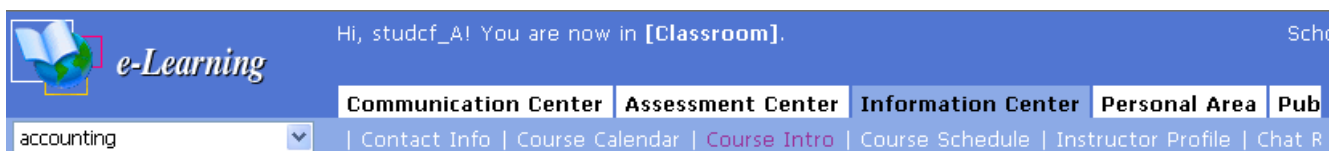
Personal Course School

2. The events of the day will display on the right pane.

Events			
2008/7/1			
ID	Type	Time	Subject
1		From 14:04:00 To 23:55:00	(accounting)uFirst examinationv starts!
Content		Today is the day for uFirst examinationv. Be sure to take the test before it is due.	
<input type="checkbox"/> Dock Layer			

III. Course Intro

It displays the descriptions of the course such as course name, instructor, course objective, textbook used and grading policies. You can gain initial understandings of the course from this page.



Hi, studcf_A! You are now in [Classroom].

[Communication Center](#) |
 [Assessment Center](#) |
 [Information Center](#) |
 [Personal Area](#) |
 [Public Area](#)

accounting | [Contact Info](#) | [Course Calendar](#) | [Course Intro](#) | [Course Schedule](#) | [Instructor Profile](#) | [Chat Room](#)

Course Intro	
Title	Content
Course name	Accounting
Instructor	sunnet
Credits	3
Hours	72
Goals	
Program and Schedule	
Teaching type	elearning
Examination type	
Textbook or reference books	Accounting

IV. Course Schedule

It displays the course schedule that the instructor has organized. You can take it as a reference and study accordingly.

The screenshot shows the e-Learning interface with the user logged in as 'studcf_A!'. The navigation menu includes 'Communication Center', 'Assessment Center', 'Information Center', 'Personal Area', and 'Public Area'. The current course is 'accounting'. The 'Course Arrange' section is expanded, showing a table with the following data:

Title	Content
1st Week	First class
2nd Week	Second class
3rd Week	Third class
4th Week	Fourth class

V. Instructor Profile

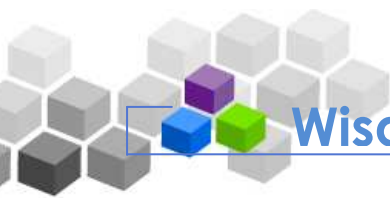
It displays the instructor's resume/CV. You can learn about the instructor's professional specialty from this page.

The screenshot shows the e-Learning interface with the user logged in as 'studcf_A!'. The navigation menu includes 'Communication Center', 'Assessment Center', 'Information Center', 'Personal Area', and 'Public Area'. The current course is 'accounting'. The 'Instructor profile' section is expanded, showing a table with the following data:

Title	Content
Instructor name	
School record	
Experience	
Specialty	
Work	
Award/Honor	
Contact	
Personal website	
Note	

VI. Chatroom Logs

After the students finish the discussions and leave the chatrooms in the **Online Discussion** under the **Communication Center**, the logs of the discussions will be posted on this page automatically (according to the chatroom manager's settings) for all students to review anytime.



Hi, studcf_AI! You are now in [Classroom]. School:1 P | Course:1 P | Log

Communication Center | **Assessment Center** | **Information Center** | **Personal Area** | **Pub**

accounting | Chat Room Logs | Rankings | Grade Info | PM 03

Chatroom Records | **Essential**

accounting > Chatroom Records | Export ALL | Import ALL | Import

Subject Chatroom Records

Search: Title contains Keyword OK Cancel | Subscribe

Page No. 1 | default posts per page | Threaded | First | Previous | Next | Last | Post | From | To | all ...

Post #	Title	Author	Time Posted	Hits	Rating/Raters	Attachment(s)
1	20080725[New Chat Room]Chatroom Records	sysop (sysop)	2008-07-25 14:51:30	0	/	

Page No. 1 | default posts per page | Threaded | First | Previous | Next | Last | Post | From | To | all ...

Tip: To download a chatroom log

1. Click on the title of the chatroom log you are looking for.

Chatroom Records | **Essential**

accounting > Chatroom Records | Export ALL | Imp

Subject Chatroom Records

Search: Title contains Keyword OK Cancel

Page No. 1 | default posts per page | Threaded | First | Previous | Next | Last | Post | From

Post #	Title	Author	Time Posted
1	20080725[New Chat Room]Chatroom Records	sysop (sysop)	2008-07-25 14:51:30

Page No. 1 | default posts per page | Threaded | First | Previous | Next | Last | Post | From

2. In the **Post Content** page, right-click on the filename and choose "Save as..." to download the file.

Post Content

List First Previous Next Last
Respond Post Edit Delete Send Mail Forward Copy to Essential

Export

Board Name : Chatroom Records

Post #/Total 1 / 1

Author [sysop](#) (sysop)

Posted on 2008-07-25 14:51:30

Subject 20080725[New Chat Room]Chatroom Records

Please refer to attachments for chat data.

Attachment(s)

- [Chat logs.htm](#) (2,381 bytes)
- [Action Log.htm](#) (1,545 bytes)
- [Attendance.htm](#) (1,288 bytes)
- [.CSV data.csv](#) (700 bytes)

List First Previous Next Last
Respond Post Edit Delete Send Mail Forward Copy to Essential

Export

VII. Rankings

It shows the rankings of the students of this course by **Course Attendance**, **Tally of Posts**, **Discussion Participation**, **Total Study Time**, **Pages Read**, etc. The **Rankings** page is helpful for students to find out his/her own performance and the difference from the others.

Hi, studcf_A! You are now in [Classroom].
School:2 P | Course:2 P | Log

accounting

[Communication Center](#)
[Assessment Center](#)
[Information Center](#)
[Personal Area](#)
[Pub](#)

Chat Room Logs | [Rankings](#) | [Grade Info](#)
PM 0

Study Rankings

Your ranking info is listed below. The daily update mechanism have not activated

2	studcf_A (Fanny Lin)	Enrolled Student	2008-07-30 15:37:33	9	0	1	00:05:48	1
---	-------------------------	------------------	---------------------	---	---	---	----------	---

Role: Enrolled Student

Rankings	Student	Role	Last Entry	Course Attendance	Tally of Posts	Discussion Participation	Total Study Time	Pages Read
1	studcf_C (Gild chen)	Enrolled Student	2008-07-30 15:44:54	1	1	0	00:01:26	3
2	studcf_A (Fanny Lin)	Enrolled Student	2008-07-30 15:37:33	9	0	1	00:05:48	1
3	sunnet (service center Sunnet)	Instructor & Enr	2008-07-30 15:29:30	25	2	0	0	0
4	studcf_B (Dora huang)	Enrolled Student	2008-07-29 17:18:57	6	1	0	00:05:42	2
5	studcf_D (bill Lee)	Enrolled Student	2008-07-21 20:13:01	1	0	0	0	0

Tip: To sort by category

Click on a category such as **Course Attendance**, **Tally of Posts**, **Discussion Participation**, **Total Study Time** and **Pages Read** to sort by the category.

Click the category again to toggle between sort ascending and descending.

Study Rankings

Your ranking info is listed below. The daily update mechanism have not activated

2	studcf_A (Fanny Lin)	Enrolled Student	2008-07-30 15:37:33	9	0	1	00:05:48	1
---	----------------------	------------------	---------------------	---	---	---	----------	---

Role:

Rankings	Student	Role	Last Entry	Course Attendance	Tally of Posts	Discussion Participation	Total Study Time	Pages Read
1	sunnet (service center Sunnet)	Instructor & Enr	2008-07-30 15:29:30	25	2	0	0	0
2	studcf_A (Fanny Lin)	Enrolled Student	2008-07-30 15:37:33	9	0	1	00:05:48	1
3	studcf_B (Dora huang)	Enrolled Student	2008-07-29 17:18:57	6	1	0	00:05:42	2
4	studcf_C (Gild chen)	Enrolled Student	2008-07-30 15:44:54	1	1	0	00:01:26	3
5	studcf_D (bill Lee)	Enrolled Student	2008-07-21 20:13:01	1	0	0	0	0



- **Course Attendance:** the number of times you enter the course.
- **Tally of Posts:** the number of articles you've posted in all discussion forums.
- **Discussion Participation:** the number of times you entered the discussion forums and posted your comments.
- **Total Study Time:** The total time you've spent on reading the studying materials.
- **Pages Read:** The total page of the studying materials you've read.

VIII. Grade Info

You can check the scores of the assignments and the tests as well as the instructor's comments.

Hi, studcf_A! You are now in [Classroom]. Sch

e-Learning

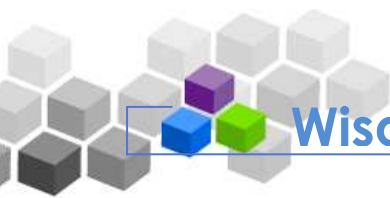
Communication Center | Assessment Center | Information Center | Personal Area | Pub

accounting | Chat Room Logs | Rankings | Grade Info

Grade Info

- This score report is independent from assignment and test scores. If scores are different, the instructor may have adjusted the scores manually.
- Final scores, averages, and rankings can only be set manually by the instructor.
- This table will not list your assignment or test scores till the instructor publishes the scores.

Grade Title	Source	Weight	Grade	Passing Grade	Passing Standard	Comments	Interval Diagram
First examination	Import from Tests	10 %	100	60	Passed		Interval Diagram
1-1 work	Import from Assignments	10 %	75	--	--		Interval Diagram



- ▶ **Tip: To check the scores of the assignments and the tests, and the instructor's comments**

After finish grading the assignments and tests, the instructors will import the results and you will be able to check your scores and the instructor's comments on this page.

Grade Info							
<ul style="list-style-type: none"> • This score report is independent from assignment and test scores. If scores are different, the instructor may have adjusted the scores manually. • Final scores, averages, and rankings can only be set manually by the instructor. • This table will not list your assignment or test scores till the instructor publishes the scores. 							
Grade Title	Source	Weight	Grade	Passing Grade	Passing Standard	Comments	Interval Diagram
First examination	Import from Tests	10 %	100	60	Passed	Extremely good	<input type="button" value="Interval Diagram"/>
1-1 work	Import from Assignments	10 %	75	--	--	good	<input type="button" value="Interval Diagram"/>
Second examination	Import from Tests	20 %	63	60	Passed	Refuels	<input type="button" value="Interval Diagram"/>

- ▶ **Tip: To view of the interval diagram of the all students' scores**

1. Click at the right end of an assignment or a test.

Grade	Passing Grade	Passing Standard	Comments	Interval Diagram
100	60	Passed	Extremely good	<input type="button" value="Interval Diagram"/>
75	--	--	good	<input type="button" value="Interval Diagram"/>
63	60	Passed	Refuels	<input type="button" value="Interval Diagram"/>

2. The interval diagram of all students' scores will display as shown below.

